



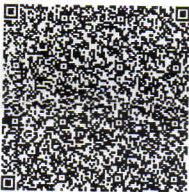
सत्यमेव जयते

INDIA NON JUDICIAL

Government of Uttar Pradesh

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शुभाकर
 प्रमाणित

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Memorandum of Association

- I. The name of the Society is **ASSOCIATION OF RADIO AND TELEVISION ENGINEERING EMPLOYEES**, abbreviated to **ARTEE**.
- II. The registered office of the Association shall be in **Prayagraj (Old name-Allahabad)** at the following address:

**All India Radio,
Prayagraj, (UP)-211001**

- III. The aims and objectives for which the Society is established are as under:
 1. To **DIFFUSE** technical and other knowledge relating to Radio and Television broadcasting, among the members:
 2. To **FOSTER** fraternal relations among the Engineering Employees of the All India Radio and Doordarshan on the basis of co-operation and mutual benefit:
 3. To **AROUSE** consciousness among the members towards their rights and duties, privileges and obligations with a view to protect their social and economic interests by all constitutional and legitimate means:
 4. To **PROMOTE** the advancement of social, ethical, moral and cultural, standards of the members:
 5. To **ORGANISE** symposia, Seminars, group discussions and cultural programmes:
 6. To **PUBLISH** Digital News-letters, Journals and other literature devoted to the cause of the society, with the prior approval of the Government, in addition to maintain website
 7. To **DO** all lawful activities which are incidental or conducive to the attainment of the objectives specified above, such as
 - (i) to acquire and hold property of any kind including securities and negotiable instruments
 - (ii) to construct, purchase, hire or otherwise acquire, alter, improve, equip and maintain lands, building and furniture
 - (iii) to manage, sell, transfer or otherwise dispose off or deal with the property of any kind belonging to the society
 - (iv) to enter into contracts for and in connection with any of the purposes of the society.

Rules and Regulations of Association of Radio and Television Engineering Employees

Preliminary

1. The registered office of the Association shall be situated in **Prayagraj (Old name-Allahabad)** as per society act..
2. The objectives of the Association are set out in its memorandum of Association. The Central Committee may alter, abridge or extend these objectives of the societies in accordance with the provisions in section 12 of the Societies Registration Act of 1860.

3. Membership

There will be only one type of membership i.e. through check off system as per RSA rule 1993. All eligible employees who desire to be the members of the Association should have submitted authorization form indicating their willingness to deduct RSA subscription towards ARTEE from their salary.

i) All Engineering Employees from Helper to Assistant Engineer belonging to All India Radio and Doordarshan are eligible for the membership of the Association.

ii) An employee of Engineering Cadres of AIR & Doordarshan who paid his/her subscription of membership through payrolls under the check off system as per RSA rule 1993 or who has submitted authorization form indicating his/ her willingness to deduct RSA subscription towards ARTEE from their salary.

सत्य प्रतिनिधि
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प्रयागराज
President
Association of Radio & TV Engineering
Employees (ARTEE)

ANUPKUMAR KATIYAR

Sec. (T/Sr. Tech.)

Jayram Singh
CWC member

(Yashk)
Vice President (TV)

(VED PRAKASH)
VDCN/2

Joginder Singh

(JOGINDER SINGH)
Secy EA/SEC

(P.K. Jai)
Secy AE

his/her salary and not Expelled due to Anti Association Activities entitled to get all privileges and protection till his retirement.

iii) A member shall lose membership if.

(a) He/She acts against the interests of the Association directly or indirectly or He/She joins any other cadre based association/union of engineering employees and joint platforms where ARTEE is not a constituent, belonging to All India Radio and Doordarshan.

(b) He/She has not submitted authorization form indicating his/ her willingness to deduct RSA subscription towards ARTEE from his/her salary to pay membership fee through Check off system as per RSA rule 1993.

(c) He/She sends his/her resignation in writing to the General Secretary of the Association with intimation to Head of the office to withdraw the mandate of Authorization letter as per RSA rule 1993.

(d) The membership may be restored on payment of his/her membership fee through Check off system as per RSA rule or by submitting an authorization letter to office with a copy to association indicating his/ her willingness to deduct RSA subscription towards ARTEE from his/her salary.

(e) All other clauses not covered under above categories shall be decided as per the provisions in Article No. 37 under the heading Suspension/Expulsion.

4. Subscription & Dues :

i) The subscription fee shall be Rs. 120/- annually or Rs. 10/- monthly, deductible from salary as per CCS(RSA) Rules 1993.

ii) Financial year of the Association shall be from 1st April to 31st March.

iii) Non-payment of subscription by a member through Check off system as per RSA rule 1993 deprives the members of all rights and privileges of the Association. Unpaid members loose their right to vote in election and participation in Convention. **Due to any reason if the department didn't exercise the process of deduction of RSA subscription, those eligible employees who have submitted authorization letter to office with copy to Association indicating his/ her willingness to deduct RSA subscription towards ARTEE from his/her salary shall be eligible to vote in the election and they shall be eligible for all rights and privileges as a member of the Association.**

iv) The Subscription fee is non-refundable.

Election, Power and duties of Various Committees

5. Unit Committee:

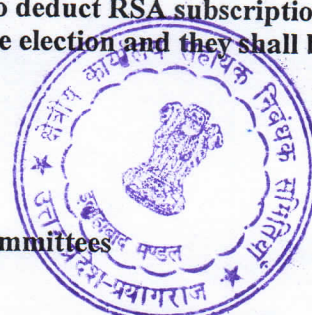
i) Each office of the All India Radio and Doordarshan, which represents the Association, shall be named unit of Association of Radio and Television Engineering Employees (ARTEE).

ii) At each unit, members shall elect one Unit Secretary, one Assistant Unit Secretary and one Unit Treasurer. At units where numbers of members are more than 20 they will elect one more representative, Assistant Unit Secretary. After being elected they should communicate their names to the General Secretary. Election for Unit committee shall be held after every two years. There will be no restriction for terms .

iii) Management of the units will be vested in a Unit Committee which will consist of the above said elected office bearers and one member from each cadre to be nominated by the Unit Secretary for the duration of the term.

iv) Units may open an account in any scheduled bank in the name of ARTEE with unit name on local address. The account under any two out of three system shall be operated by Unit Secretary, Assistant Unit Secretary and Unit Treasurer.

v) Units should keep proper record of income/expenditure and get it internally audited every year.



सत्य प्रतिलिपि
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कर्म क्षेत्र
प्रयागराज

President
Association of Radio & TV Engineering
Employees (ARTEE)

(ANUPKUMAR KATIYAR)
Sec. (T/S Tech.)

Jayram Singh
CWC Member

(Chetesh k.)
V. A. Prasad (TV)

VED PRAKASH
VPC (NIZ)

Joginder Singh

(TOGINDER SINGH)
Secy ARTEE

(P. K. Jai)
Secy ARTEE

6. Election, Duties and Power of Unit Secretary/Asstt. Unit Secretary/Treasurer:

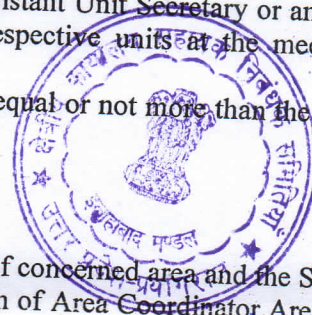
- i) a) Unit Secretary, Assistant Unit Secretary and Unit Treasurer shall be elected by the members of the Unit for a term of two years. or till the new Unit Secretary, Assistant Unit Secretary and Treasurer are elected, whichever is earlier.
- b) No member can hold the same post for more than three successive terms. The terms shall be counted beginning with 2017-19 CWC.
- c) If any post falls vacant due to any reason, the post shall be filled up by members through election for the remaining term.
- ii) Unit Secretary shall be the member of the State Committee. The Unit Secretary or in his absence the Assistant Unit Secretary or any other member of the Unit authorized by the unit shall represent their respective units at the meeting of the State Committee.
- iii) **Clause Deleted**
- iv) Unit Secretary shall convene meetings of the units at least once in a month.
- v) He/She shall be responsible for funds and documents of the Unit and shall hand over the same to his/her successor.
- vi) He/She shall communicate the proceedings of the units to the State Committee.
- vii) He/She shall forward the applications for membership in Subscription form A along with the enrolment form A duly filled and the subscription fees to the General Secretary and Letter of Authorization to the HOO/ DDO.
- viii) Assistant Unit Secretary shall help Unit Secretary in his/her work and will hold the office in his/her absence.
- ix) The Treasurer shall keep financial account of the unit and help the unit Secretary in financial matters of the unit.
- x) Emergency meetings at the units shall be called by Unit Secretary/ Assistant Unit Secretary as the case may be on the representation to do so by one third of the members of the units.

7. Area Committee:

- i) There shall be an "Area Committee" under the chairmanship of Area Coordinator.
- ii) All Unit Secretaries of LPT/HPT/AIR Station under the area shall be the members of Area Committee and the Unit Secretary or in his absence the Assistant Unit Secretary or any other member of the Unit authorized by the unit shall represent their respective units at the meeting with Area Committee.
- iii) Total number of Area Coordinators of the State shall be equal of not more than the total number of DMC Coordinators of that State at present.

8. Election, Duties and Power of Area Coordinator:

- i) Zonal Vice-President, after consulting all unit secretaries of concerned area and the State Secretary of the state, shall recommend to President for the nomination of Area Coordinator. Area Coordinator shall work under the chairmanship of State Secretary of the respective state.
- ii) He/She shall hold the office for two years or till the new coordinator is nominated, whichever is earlier.
- iii) Area Coordinator shall convene meetings of the Area committee at least once in every six months.
- iv) Area Coordinator shall be the member of Central Committee.
- v) Area Coordinator shall call meetings of the Area Committee on the representation to do so by one third of the unit secretaries.
- vi) The Area Coordinator shall communicate the proceedings of the committee to the respective State Secretary with copies to the Zonal Vice President and General Secretary.
- vii) He/She shall be responsible for funds and documents of the Area Committee and shall hand over the same to his/her successor.



सत्य प्रतिलिपि
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प्रयोगशाला

President
Association of Radio & TV Engineering
Employees (ARTEE)

Atiyas
(ANUPKUMAR KATIXAR)

Sec. (T./Sr. Tech.)

VED PRAKASH
Jayram Singh
CWE Member

Chugshin
Vid. Indent (TV)

Joginder Singh
(JOGINDER SINGH)
Sec. (Engrg)

(R. K. Jain)
Secy DE

9. State Committee:

i) There shall be State Committee under the chairmanship of State Secretary. It shall consist of State Secretary, State Joint Secretary, Organising Secretary, Publicity Secretary, Assistant Organising Secretary(State), Assistant Publicity Secretary(State), Area Coordinators and all Unit secretaries of the State.

ii) All Unit Secretaries in the state shall be the members of the State Committee and the Unit Secretary or in his absence the Assistant Unit Secretary or any other member of the Unit authorized by the unit shall represent their respective units at the meeting of the State Committee.

iii) Meeting of State Committee shall be known as State Convention and shall be held desirably once in every two year.

iv) State Committee may open an account in any scheduled bank in the name of ARTEE with State Name on local address. The account under any two out of three system shall be operated by State Secretary, Organising Secretary and Publicity Secretary.

v) The State office shall be organized at the following states with Headquarter at the places mentioned within bracket.

1. Andaman & Nicobar Islands (Port Blair)
2. Andhra Pradesh (Vijaywada)
3. Arunachal Pradesh (Itanagar)
4. Assam (Guwahati)
5. Bihar (Patna)
6. Chhattisgarh (Raipur)
7. Delhi (Delhi)
8. Goa (Panaji)
9. Gujarat (Ahmedabad)
10. Haryana (Rohtak)
11. Himachal Pradesh (Shimla)
12. Jammu & Kashmir (Srinagar/Jammu)
13. Jharkhand (Ranchi/Jamshedpur)
14. Karnataka (Bangalore)
15. Kerala (Thiruvananthapuram)
16. Madhya Pradesh (Bhopal)
17. Maharashtra (Nagpur)
18. Manipur (Imphal)
19. Meghalaya (Shillong)
20. Mizoram (Aizwal)
21. Nagaland (Kohima)
22. Orissa (Bhubaneshwar/Cuttack)
23. Punjab & Chandigarh (Jalandhar)
24. Rajasthan (Jaipur)
25. Sikkim (Gangtok)
26. Tamil Nadu & Pondicherry (Chennai)
27. Tripura (Agartala)
28. Uttaranchal (Dehradun)
29. Uttar Pradesh (Lucknow)
30. West Bengal (Siliguri) & Any newly formed state in future
31. Telangana (Hyderabad)



सत्य प्रतिलिपि

सहायक निबंधक
फर्मस, सोलरिटीज एवं चिट्ठे
प्रयागराज

Atiyas
(ANUP KUMAR KATIYAR)

Sec. (T/S.TECH.)

Jayram Singh
CWE member

VED PRAKASH

VP (NIZ)

Secy ESE

Joginder Singh

(JOGINDER SINGH)
Secy ESE

President
Association of Radio & TV Engineering
Employees (ARTEE)

10. Election, Duties and Power of State Secretary:

- i) a) The State Secretary shall be a member of the Association to be elected by the members of the Units of TV & AIR situated in that State for two years term or till new state secretary is elected, whichever is earlier.
- b) In the absence of the State Secretary, **State Joint Secretary**, Organising Secretary or Publicity Secretary as decided by the State Secretary, shall look after the duties of State Secretary in addition to his own duties.
- c) If the post falls vacant due to any reasons, the President shall have the power to nominate a new State Secretary from among the members of the respective state, on the recommendation of the respective zonal Vice-President.
- ii) A member working in any unit of AIR/Doordarshan at the headquarter of the particular state (at the time of filing nomination for election) can contest for the post of State Secretary.
- iii) He/She shall recommend the President to nominate one State Joint Secretary, Publicity Secretary, Organising Secretary, Assistant Publicity Secretary(State), Assistant Organising Secretary(State) from his state to assist him/her for the organizational work of the State Committee.
- iv) State Secretary shall be a member of Central Committee and Central Working Committee.
- v) State Secretary shall be responsible for organizing the units of the Association in his/her state.
- vi) He/She shall maintain the complete records of the units in his/her state and data of membership.
- vii) He/She shall also organize the State Convention/meetings of the units in his/her state with the prior approval of the Zonal Committee and Central Executive.
- viii) He/She shall preside over the State Convention and such meetings.
- ix) State Secretary shall circulate the agenda of the meeting to the unit secretaries in his/her state at least 15 days before the State Convention.
- x) He/She shall be answerable to the Vice -President of the respective Zone.

10[A]. - Election, Duties and Power of State Joint Secretary:

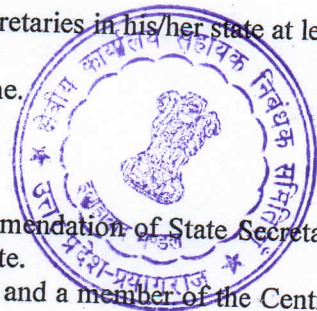
- i) The President shall appoint one State Joint secretary, on the recommendation of State Secretary through Zonal Committee from among the members of the respective State.
- ii) The State Joint secretary shall be an office bearer of the Association and a member of the Central Committee.
- iii) He/She shall assist the State Secretary in organizing the affairs of the State Committee.

11. Election, Duties and Power of Organizing Secretary :

- i) The President shall appoint one Organizing secretary, on the recommendation of State Secretary from among the members of the respective State.
- ii) The Organizing Secretary shall be an office bearer of the Association and a member of the Central Committee.
- iii) He/She shall assist the State Secretary in the organizing affairs of the State Committee.

11[A]. - Election, Duties and Power of Assistant Organizing Secretary(State) :

- i) The President shall appoint one Assistant Organizing secretary, on the recommendation of State Secretary from among the members of the respective State.
- ii) The Assistant Organizing Secretary shall be an office bearer of the Association and a member of the Central Committee.
- iii) He/She shall assist the State Secretary & Organizing Secretary in the organizing affairs of the State Committee.



सत्य प्रतिलिपि

सहायक निरीक्षक
कम्युनिकेशन एवं विद्युत
प्रणाली

Aliyas
(ANUP KUMAR KATIYAR)
Sec. CT/SA Tech

Vinod Kumar
Vice President (TV)

(VED PRAKASH)
VPC N/Z

(P.K. Jain)
Secy P.E.

Jayram Singh
CWC Member

Joginder Singh
(JOGINDER SINGH)
EA/SEA

12. Election, Duties and Power of Publicity Secretary:

- i) The President shall appoint one Publicity Secretary, on the recommendation of State Secretary from among the members of the respective State.
- ii) The Publicity Secretary shall be an office bearer of the Association and member of the Central Committee.
- iii) He/She shall assist the State Secretary in the Publicity Works of the State Committee.

12[A]. – Election, Duties and Power of Assistant Publicity Secretary(State) :

- i) The President shall appoint one Assistant Publicity secretary, on the recommendation of State Secretary from among the members of the respective State.
- ii) The Assistant Publicity Secretary shall be an office bearer of the Association and a member of the Central Committee.
- iii) He/She shall assist the State Secretary & Publicity Secretary in the organizing affairs of the State Committee.

13. Zonal Committee:

- i) There shall be a Zonal Committee in every Engineering Zone, under the chairmanship of Zonal Vice President. This shall consists of Vice President, Assistant General Secretary (Organisation), Assistant General Secretary (AIR), Assistant General Secretary (TV), Joint Secretary (SEA/EA), Joint Secretary (Sr.Technician/Technician), Joint Secretary (Helper) along with one Joint Secretary(Legal), Joint Secretary (Women), one Assistant Secretary (Publicity) and one Assistant Secretary (Organising). These Assistant Secretaries and Joint Secretary(legal) shall be nominated by President on the recommendation of the Zonal Committee. **One Zonal Advisor shall be nominated by the President on the recommendation of Zonal Committee from among the seniors or retired employees from subordinate engineering cadres, who is/ was active in Association activities. He/She shall be a special invitee to Zonal Committee.**

- ii) There shall be five Zonal Committees for the five zones namely;

- a) North Zone headquarter at Delhi
- b) West Zone headquarter at Mumbai
- c) South Zone headquarter at Chennai
- d) East Zone headquarter at Kolkata and
- e) North East Zone headquarter at Guwahati

- iii) The Zonal Committee shall open an account in any scheduled bank with local address, at the place of Zonal Head quarter, in the name of Association of Radio & Television Engineering Employees(ARTEE) with name of the Zone. The account under any two out of three system shall be operated by VP and any two among the AGS(two)/JS(three) as decided by the Zonal Vice President.

14. Zonal Council:

- i. There shall be a Zonal Council under the chairman ship of Vice-President (Zone). This will consist of the members of the particular Zonal Committee and the State Secretaries of the Zone.
- ii. The Council shall meet desirably once in every year.

15. Election, Duties and Power of Vice President (Zone):

- i) Zonal Vice-President shall be a member of the Association and member of the Central Committee and Central Council.
- ii) He/She shall be posted in any office at the respective Zonal headquarters (Delhi/ Mumbai/ Chennai/ Kolkata/ Guwahati) at the time of filing of nomination.
- iii) a) He/She shall be elected by the members working in AIR&TV units in the respective Zone.



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फोटो साइटीज एवं चित्र
प्रयोगशाला

President
Association of Radio & TV Engineering
Employees (ARTEE)

Aliyas
(ANUP KUMAR KATIYAR)
Sec. (T./Sr. Tech)

Jayram Singh
CWE Member

Chogshkar
Vice President TV

(VED PRAKASH)
VPCNIZ

Secy AE

Joginder Singh
(JOGINDER SINGH)
JENSEN

- b) In the absence of the Vice-President, AGS (AIR/TV) will look after the duties of Vice President (as decided by VP) in addition to his own duties.
- c) If the post falls vacant due to any reasons, the President shall have the power to nominate the AGS (AIR/TV), to perform the duties of zonal Vice-President, in addition to his duties.
- iv) He/She shall hold office for two years or till next Vice-President is elected, whichever is earlier.
- v) The Vice-President (Zonal) shall maintain a close link between Central Office & State, DMC and units of his/her zone.
- vi) He/She shall convene the Zonal Convention of units with the prior approval of Central Executive and preside over the zonal conference and shall convey the resolutions passed in such conference to the Central Council for necessary action.
- vii) He/She shall pass on instructions of the Central Council/Central Executive to the units and shall work for the implementation of the same.
- viii) He/She shall supervise and guide the units in his/her zone in their management and difficulties.
- ix) He/She shall be authorised to represent to the authorities for the grievances and cause of the members of his/her zone.
- x) He/She shall have to take prior approval from the Central Executive before initiating any direct agitational programme.
- xi) He/She shall be answerable to the Central Executive.
- xii) He/She may form a suitable Executive Committee (Optional as per the requirement of his/her Zone) by recommending the names of the members in consultation with his/her Zonal Committee to the President for approval. Executive Committee (Zone) shall assist the Vice-President (Zone) in routine working of the association. Executive Committee shall be responsible to propagate the correct information about the efforts of the association & welfare issues to educate and inform the members of the respective Zone. Executive Committee (Zone) may consist of members from any subordinate engineering cadre of the respective zone.

15[A]. – Election, Duties and Power of Assistant General Secretary (Organisation).

- i) Assistant General Secretary (Organisation) shall be the member of the Association and member of the Zonal Committee, Central Committee & Central Working Committee. He/she shall hold office for two years or till new Assistant General Secretary (Org.) is elected, whichever is earlier.
- ii) He/She shall be posted at any office of the respective Zone at the time of filing of nomination.
- iii) He/She shall be elected by the members working in AIR&TV units in the respective Zone.
- iv) In the absence of the Vice-President, AGS (AIR/TV)/Assistant General Secretary (Org.) shall look after the duties of Vice President (as decided by VP) in addition to his own duties.
- v) If the post falls vacant due to any reasons, the President shall have the power to nominate the AGS (AIR/TV)/ Assistant General Secretary (Organisation) to perform the duties of zonal Vice-President, in addition to his duties.
- vi) He/She shall assist his Zonal Vice-President in all organizational works of the zone.
- vii) He/She shall be answerable to the Vice-President of the Zone.
- viii) The Assistant General Secretary (Organisation) shall be the office bearer of the Association and a member of the Zonal Committee Central Working Committee and Central Committee.

16. Election, Duties and Power of Assistant General Secretary:

- i) There shall be five (5) Assistant General Secretaries (AIR) and five (5) Assistant General Secretaries (TV) one each for either media AIR and TV from each Zone, elected by the respective media units of the respective zone.

- ii) A member working in any unit of AIR media in the particular zone can contest for the post of Assistant General Secretary (AIR) in Zonal office. Similarly a member working in any unit of TV media in the particular zone can contest for the post of Assistant General Secretary (TV) in Zonal office.

Aliaas
(ANUP KUMAR KATIYAR)
Sec. (T./S. Tech.)
Jayram Singh
CWE Member

(7692846)

Vig. President (TV)

(VED PRAKASH)
WCM

Jiginder Singh
TOGINDER SINGH

WCM

(P. K. Jain)
Secy AG

- iii) The members working in the O/o Asstt.Dir.Gen.Engg.(E) [R&D, STI(T) & RSTI(T)] shall be considered to be working in AIR media for the purpose of election.
- iv) The Assistant General Secretary shall assist the Vice President (Zonal) in performing his/her duties and maintain the necessary records, data and accounts for his/her media units in his/her region.
- v) In the absence of Vice-President (Zonal), Assistant General Secretary (AIR) shall perform the powers and functions of the Vice President in addition to his/her normal duties.
- vi) In the absence of AGS(AIR), his duties shall be performed by AGS(TV) in addition to his normal duties and vice versa.
- vii) If the post of AGS (AIR or TV) falls vacant due to any reason, the President shall have the power to assign the duties of the vacant post of AGS(AIR) to AGS (TV) in addition to his normal duties and vice versa.
- viii) The Assistant General Secretary will be the member of the Association and a member of the Central Working Committee and Central Committee and he/she shall hold office for two years or till new Assistant General Secretary is elected, whichever is earlier.

17. Election, Duties and Power of Joint Secretary (Zone):

- i) There shall be three Joint Secretaries at each Zonal Office, one from the Cadre of Helper, one from Technician/Senior Technician and one from Engineering Assistant/Senior Engineering Assistant.
- ii) Joint Secretaries of cadres will be the members of the Association and shall be elected by every member irrespective of his or her cadre in both media in the particular zone.
- iii) If the post falls vacant due to any reasons, the President shall have the power to nominate a new Joint Secretary from among the members of the respective cadre, on the recommendation of the respective zonal Vice-President.
- iv) They shall be in office for two years or till new Joint Secretaries are elected, whichever is earlier.
- iv) They shall be the member of the Central Committee and Central Working Committee.
- v) The Joint Secretary shall assist the Vice-President (Zonal) as desired by him/her and perform all duties assigned to them.
- vi) **Candidates for the post of Joint Secretary (SEA/EA, Sr.Tech /Tech, Helper) may be posted at any office of the respective Zone at the time of filing nomination.**

17[A]. – Election, Duties and Power of Joint Secretary (Women):

- i) The President shall appoint one Joint Secretary (Women) from among the members of the respective Zone, on the recommendation of Vice-president after consultation with respective Zonal Committee.
- ii) The Joint Secretary (Women) shall be an office bearer of the Association and a member of the Zonal Committee, CWC and Central Committee.
- iii) The Joint Secretary (Women) shall hold office for two years or till new Joint Secretary (Women) is nominated, whichever is earlier.
- iv) She shall assist the Zonal Committee to establish a proper coordination with female members of the Zone in the organizing affairs. She will address the grievances of female members of the Zone.

17[B]. – Election, Duties and Power of Joint Secretary(Legal):

- i) The President shall appoint one Joint Secretary(Legal) from among the members of the respective Zone on the recommendation of Vice-president after consultation with respective Zonal Committee.
- ii) The Joint Secretary(Legal) shall be an office bearer of the Association and a member of the Zonal Committee, CWC and Central Committee.
- iii) He/She shall assist the Zonal Committee to deal with Legal issues (Cadre/Organizational). He/She shall maintain records related to all legal matters related to the Association & the cadres representing the Association of the respective Zone.

Aliya
(ANUP KUMAR KATIYAR)
Sec. (T./Sr. Tech)
Jayram Singh
CWC Member

9 *[Signature]*
(Yogesh)

Joginder Singh
(JOGINDER SINGH)
Secy EMSEA

[Signature]
(VED. PRAKASH)
VPCN/3

[Signature]
(B-K-Jain)
Secy AE

[Signature]
President
Association of Radio & TV Engineering
Employees (ARTEE)



[Signature]
सहायक निदेशक
कर्मचारी कल्याण विभाग एवं चिट्ठा
प्रभाग

- iv) If the post of Joint Secretary(Legal) falls vacant, the Vice-President shall recommend the name of an eligible member of his Zone after consultation with Zonal Committee to the President and President may nominate that member on the post of Joint Secretary(Legal) to perform the duties of the Secretary(Legal) of that zone for the remaining term.
- v) The Joint Secretary (Legal) shall be a part of "CENTRAL LEGAL COMMITTEE".

18. Election, Duties and Power of Assistant Secretary (Organizing) :

- i) One Assistant Secretary shall be nominated from among the members of the respective zone by the President on the recommendation of the Zonal Committee to assist him/her in the organizational work.
- ii) The Assistant Secretary (Organizing) shall be an office bearer of the Association and a member of the Central Committee and Zonal Committee.

19. Election, Duties and Power of Assistant Secretary (Publicity):

- i) One Assistant Secretary shall be nominated from among the members of the respective zone by the President on the recommendation of the Zonal Committee to assist him/her in the publicity work.
- ii) The Assistant Secretary (Publicity) shall be an office bearer of the Association and a member of the Central Committee and Zonal Committee.

20. Central Executive:

- i) There shall be a Central Executive at Delhi, under the chairmanship of President. This will consists of President, Vice President (AIR), Vice President (TV), General Secretary, Additional General Secretary, Additional General Secretary (Organization), Treasurer, Assistant Treasurer and four Secretaries (one each from AE, SEA/EA, Sr. Tech/Tech and Helper).
- (iv) Meeting of Central Executive will be once in a month and more if required. President or General Secretary can call the meeting as and when required.

21. Election, Powers & Duties of President:

- i) The President shall be member of the Association and shall be elected by the members and shall hold the office for two years or till the new President is elected, whichever is earlier.
- ii) The outgoing President shall nominate any member of the Association as Returning Officer six months before the expiry of the term of the Central Working Committee to hold the election for the incoming Central Working Committee to be filled through election as per election byelaws.
- iii) The President shall have the power to convene himself or through the General Secretary, the meeting of the Central Committee, Central Working Committee, Central Council or Central Executive of the Association.
- iv) The President shall be member of the Central Committee, Central Working Committee, Central Council and Central Executive of the Association and will preside over such meeting where he/she will explain the policies and programme of the Association previously discussed and approved by the Central Executive.
- v) The President shall have the power to nominate the following office bearers of the Association as per the Articles mentioned:

- Editor Filament (Article 31)
- Website Administrator (Article 32)
- Secretary(Legal) (Article- 32[D])
- Member National Council (Article 33)
- Member Departmental council (Article 34)
- Member Office Council (Article 35)
- Organising Secretary(Central) (Article- 32[A]- i)
- Publicity Secretary(Central) (Article- 32[C]- i)
- Secretary(Women) (Article-32[E]- i)

सत्य प्रतिलिपि

सहायक रजिस्ट्रार
कमल साहसराज एवं विट्स
विश्वामराज -

Atiya
(ANUPKUMAR KATIYAR)
Sec. (T/Sr. Tech.)

Jayram Singh
CWC Member

(Yogesh K.)
Vidhant (CT)

(VED PRAKASH)
VPCN/Z)

Joginder Singh
(TOGINDER SINGH)
VPCN/Z)

(R. K. Jain)

- j) Assistant Secretaries in Zonal committees (Article 18 & 19)
- k) Joint Secretary (Legal) in Zonal committees (Article- 17[B]- i)
- l) Joint Secretary (Women) in Zonal committees (Article- 17[A]- i)
- m) Zonal Advisor in Zonal committees (Article- 13 i)
- n) Organising & Publicity Secretary in State committees (Articles 11 & 12)
- o) Asst. Organising Secretary & Asst. Publicity Secretary in State committees (Articles 11[A] & 12[A])
- p) Executive Committee (Zonal) (Article 15[xii])
- q) State Joint Secretary (10[A]- i)
- r) Area Coordinators [Article 8(i)]
- s) Any other vacant post of CWC.

- vi) The President shall have the power to suspend or expel any member of the Central Council, Central Working Committee or Central Committee on the recommendation of the Central Council, which has to be ratified by the Central Working Committee as per Article 37.
- vii) After the suspension or expulsion of such member of Central Council, Central Working Committee or Central Committee, such vacancy shall be filled from the members of the Central Council, Central Working Committee or Central Committee as the case may be for the remaining term.
- viii) The President shall supervise the work of Central Council. He/She along with the Central Council shall be answerable to the Central Working Committee and Central Committee for all matters.
- ix) Any expenditure incurred by General Secretary shall be ratified by the President.
- x) President shall have the power to sanction any expenditure more than Rs 1000/- incurred by the General Secretary for the cause of the Association.
- xi) Any expenditure above Rs 5000/- incurred by any member shall be sanctioned by President & General Secretary but such expenditure has to be ratified by the Central Council in its next meeting.
- xii) The President shall be the Publisher Digital Copy of "FILAMENT" the newsletter of the Association.
- xiii) The President shall be the publisher of the website www.arteeindia.org and he/she along with General Secretary and website Administrator shall be responsible for the updating of the site.
- xiv) He/She shall be answerable to the Central Executive, Central Council, Central Working Committee and Central Committee of the Association.

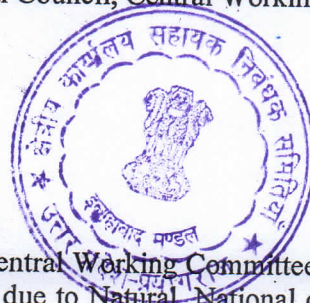
xv) Clause (xv)- (a) to (g) Deleted

(22) Emergency Powers of President:

The President shall have the power to extend the tenure of the Central Working Committee in case it is not possible to conduct the election in the prescribed time limit due to Natural, National calamities or any extraordinary situation arises within the association, in the department or in the media as a whole. On such event the tenure can be extended by not more than three months only by citing the reasons for extension, with the approval of the Central Council.

23. Election Powers-and Duties of Vice-Presidents:

- i) The Vice-President shall be the member of the Association.
- ii) There shall be two Vice-presidents in the Central office, one to look after AIR affairs; one to look after TV affairs.
- iii) Vice-president (AIR) shall be a candidate from AIR and elected by members of AIR units.
- iv) Vice-president (TV) shall be a candidate from TV and elected by members of TV units.
- v) They shall hold the post for a term of two years or till new VP (AIR/TV) is elected, whichever is earlier.



सहायक निबंधक
फर्मा सोसाइटीज एवं चिट्स
प्रियागराज

Association of Radio & TV Engineering
Employees (ARTEE)

Atlix
(ANUP KUMAR KATIYAR)
Sec. (T/S. Teeh.)

Jayram Singh
CWC Member

Joginder Singh
(JOGINDER SINGH)

11
(Yogesh K.)

Vidya + CM

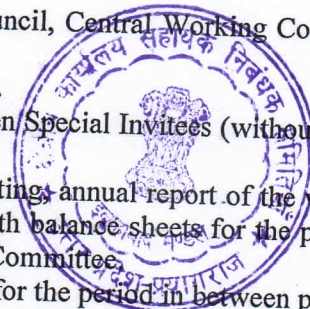
(VED PRAKASH)
VPCN 121

(P.K. Jain)
Secy AC

- vi) He/She shall be member of the Central Committee, Central Working Committee, Central Council & central Executive.
- vii) The members working in the O/o the Addl. Dir. Gen. (E) [R&D, STI(T) & RSTI(T)] shall be considered to be working in AIR media for the purpose of election.
- viii) In the absence of President, either Vice-President (AIR) or Vice-President (TV) as decided by the Central Council shall perform all the duties of the President in addition to his/her duties.
- ix) If the post of President falls vacant due to any reasons, the Vice-President (AIR)/(TV), with the approval of the Central Council, shall act as President for the remaining term of his/her predecessor in addition to his/her normal duties.
- x) In the absence of VP(AIR), his duties shall be performed by VP(TV) in addition to his normal duties and vice versa.
- xi) If the post of VP (AIR or TV) falls vacant due to any reason, the President shall have the power to assign the duties of the vacant post of VP(AIR) to VP (TV) in addition to his normal duties and vice versa, with the approval of Central Council.

24. Election Powers and Duties of General Secretary :

- The General Secretary shall be the member of Association and shall be elected by the members.
- The General Secretary shall hold the Office normally for two years or till the next General Secretary is elected, whichever is earlier.
- The General Secretary shall be the Secretary of the Central Committee, Central Working Committee, Central Council and Central Executive.
- He / She shall be the Chief Executive Officer of the Association and shall exercise such control and perform all such duties as may be proper to his/her office and shall take all such actions as consistent with the aims and objects of the Association. He/She shall carry out all decisions and work within the broad framework of policy laid down and mandate given by Central Committee/Central Working Committee/Central Council.
- He/She shall be answerable to the Central Executive, Central Council, Central Working Committee and Central Committee of the Association.
- He/She shall arrange all meetings and functions of the Association.
- General Secretary shall have the power to invite a maximum of ten Special Invitees (without voting power) to the meeting of the Central Committee.
- He/She shall prepare in the beginning of each annual CWC meeting, annual report of the working of the Association including statement of annual account together with balance sheets for the previous year and shall circulate the same to the members of Central Working Committee.
- He/She shall prepare the report of the activities of the Association for the period in between previous National Convention and the national Convention in session and shall circulate the same to the members of Central Committee.
- He/She shall prepare the annual budget estimate in consultation with the members of the Central Executive and submit them to the first meeting of each financial year of the Central Executive for its approval.
- He/She shall have the power to spend not more than Rs. 1000/- without the prior approval of the President. Any expenditure so incurred shall however have to be ratified by the President at the earliest. While the General Secretary is competent to accord sanction to any expenditure to be incurred by any member or Office Bearer including the President subject to a maximum limit of Rs 5000/- per member, he has to obtain sanction from the President to any expenditure more than Rs 1000/- by himself for the cause of the Association. Any expenditure above Rs 5000/- , by any member shall be sanctioned by President & General Secretary but such expenditure has to be ratified by the Central Council in its next meeting.
- He/She shall have the power to enroll a member to the Association as per Article 3(ii). He/She has the power to reject the applications by intimating the reasons to the applicant.
- He/She shall have the power to suspend or expel any member of the Association as per Article 37.



[Signature]
President
Association of Radio & TV Engineering
Employees (ARTEE)

[Signature]
ANUP KUMAR KATIYAR
Sec. (T/S. Tech.)
Jayram Singh
CWC Member

[Signature]
Vijay Prasad CM

[Signature]
(VED PRAKASH)
VPCN/21

[Signature]
Joginder Singh
(JOGINDER SINGH)
Secy AE

[Signature]
सहायक निबंधक
फर्म
प्रयागराज

[Signature]
B. V. Jain
Secy AE

xiv) He/she along with the Treasurer, Asstt. Treasurer and Returning Officer of previous election shall be responsible for preparing Voter list as per CCS(RSA) Rules. He/she has to deliver this final voter list to Returning Officer within Ten days of declaration of Election by the President.

25. Election, Powers and Duties of Additional General Secretary:


- i. Additional General Secretary will be the member of the Association and will be elected by the members.
- ii. For the post of Additional General Secretary, candidate should be posted in any office at Delhi at the time of filing nomination for election.
- iii. He/She shall be in office for two years or till a new Additional General Secretary is elected, whichever is earlier.
- iv. He/She shall be the member of the Central Executive, Central Council, Central Working Committee and Central Committee.
- v. He/She shall assist the General Secretary as desired by him/her and perform all other duties assigned to him/her by the General Secretary.
- vi. In the absence of General Secretary, the Additional General Secretary shall perform all the duties of General Secretary in addition to his/her own duties.
- vii) If the post of General Secretary falls vacant due to any reasons, the President shall have the power to assign the duties of the vacant post of GS to Additional GS/ Additional GS(Org.) with the approval of Central Executive. The decision shall be ratified at the next Central Council Meeting.
- viii. He/She shall be responsible for all organizing and publicity works of the Association in consultation with the General Secretary.

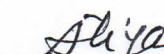
25[A]. – Election, Duties and Power of Additional General Secretary (Organisation):


- i) Additional General Secretary (Organisation) shall be the member of the Association and will be elected by the members of AIR & TV.
- ii) For the post of Additional General Secretary (Organisation), candidate should be posted in any part of the country at the time of filing nomination for election.
- iii) He/She shall be in office for two years or till a new Additional General Secretary (Organisation) is elected, whichever is earlier.
- iv) He/She shall be the member of the Central Executive, Central Council, Central Working Committee and Central Committee.
- v) He/She shall assist the President/General Secretary as desired by him/her and perform all other Organizational duties assigned to him/her by the President.
- vi) In the absence of General Secretary or Additional General Secretary, the Additional General Secretary (Organisation) shall perform all the duties of General Secretary in addition to his/her own duties.
- vii) If the post of Additional General Secretary (Organisation) falls vacant, the President shall nominate any eligible member for the post of Additional General Secretary (Organisation) to perform the duties for the remaining term.
- viii) He/She shall be responsible for all organizing and publicity works of the Association in consultation with the General Secretary & Additional General Secretary.

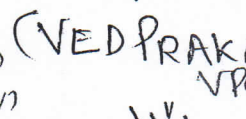
26. Election, Powers and Duties of Secretaries:

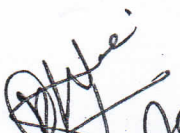
- i) Secretary (one each from the cadres of AE, SEA/EA, Senior Technician/Technician, Helper) will be the member of the Association and will be elected from the members irrespective of their cadre and media.
- ii) He/She shall hold the office for a term of two years or till new Secretary (of respective cadre) is elected, whichever is earlier.


President
Association of Radio & TV Engineering
Employees (ARTEE)


(ANUP KUMAR KATIVAR)
Sec. (T./S. TECH.)
Jayram Singh
CWC Member

13

(VED PRAKASH)
Vig. Hardhat CWC

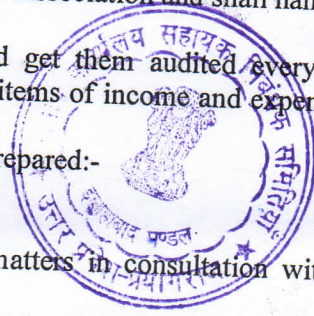

(JOGINDER SINGH)
Sec. (EA/SEA)


(P. K. JAIN)
Secy AC

- ii). For the post of Secretary (AE, SEA/EA, Sr.Tech/Tech, Helper) the candidate should be from the AE, SEA/EA, Sr.Tech/Tech, Helper cadre respectively.
- iv) For the post of Secretary(AE), Secretary (EA/SEA)& Secretary (Sr.Tech/Tech.), the candidate must be posted at any office of Delhi only at the time of filing nomination for election.
- But if any post of Secretary(AE), Secretary (EA/SEA)& Secretary (Sr.Tech/Tech.) falls vacant, the President shall nominate any eligible member for the post of Secretaries(AE,SEA/EA,Sr.Tech/Tech) preferably from Delhi or any part of the country to perform duties of the respective secretary for the remaining term of that CWC.**
- Secretary Helper, if not available from Delhi then he may be nominated from zone periodically in Alphabetically order of (EZ, NEZ, NZ, SZ, WZ respectively) in consultation with zonal committee.
- Secy(Helper) if elected/nominated from Delhi then he shall be the member of Central Executive & if nominated from zone then he shall be member of Central Council.
- v) He shall be responsible for all matters related to the particular cadre, which have to be taken up with the authorities, in consultation with the General Secretary and he shall maintain full data of members of the respective cadre of the AIR & Doordarshan.
- vi. In the absence of Additional General Secretary, the Secretary (AE, SEA/EA, Sr.Tech/Tech, Helper as decided by Central executive) shall perform all the duties of Additional General Secretary in addition to his/her own duties.
- viii. If the post of Additional General Secretary falls vacant due to any reasons, the President shall have the power to assign the duties of the vacant post of Addl.GS to any of the Secretaries in addition to his normal duties, with the approval of Central Executive.
- ix. If any post of Secretary falls vacant, the President shall have the power to nominate any member of the Association from the respective cadre, working at Delhi, to perform the duties of the Secretary for the remaining term with the approval of the Central Executive.

27 (a). Election Powers and duties of Treasurer :

- i. Treasurer shall be member of the Association and shall be elected by the members of the Association and shall hold the office for two years or till the next treasurer is elected, whichever is earlier.
- ii. For the post of Treasurer, candidate should be posted in any office at Delhi at the time of filing nomination for election.
- iii. He/She shall be in charge of all the funds and financial affairs of the Association and shall hand over the charge to his/her successor.
- iv. He/She shall be responsible to maintain the account books and get them audited every year. Accounts should be kept on proper double entry system with variable items of income and expenditure shown under different heads of income and expenditure.
- v. At the end of the financial year the following documents should be prepared:-
- (a) Income and Expenditure account.
- (b) Balance Sheet showing assets and liabilities of the Association.
- vi. He/She shall prepare the annual balance sheet of the financial matters in consultation with the General Secretary.
- vii. He/She shall also assist General Secretary in the preparation of the budget for the next year.
- viii. He/She shall open an account in any scheduled bank of India, in consultation with Central Executive, in the name of Association of Radio and Television Engineering Employees.
- ix. He/She shall be responsible for all cash receipts issued on behalf of the Association and deposits in the name of Association in Government Securities, Nationalized Banks and Public Sector Financial institutions.
- x. Treasurer shall enter the name of the person applied for membership in the enrolment register of the Association and issue the receipt/ Membership card with the approval of General Secretary as per Article 3.
- xi. He/She shall be the member of Central Executive, Central Council, Central Working committee and Central Committee.



Alivas
(ANUP KUMAR KATIYAR)
Sec. (T.G. Tech.)

14
(Vedprakash)
via President CM

(VEDPRAKASH)
VP CM 12
Joginder Singh
JOGINDER SINGH
(P.K. Jan)
Secy AE

xii) He/she along General Secretary, Asstt. Treasurer and Returning Officer of previous election will be responsible for preparing Voter list as per CCS (RSA) Rules.

27 (b). There shall be an Assistant Treasurer in Central office which will be elected by Members. He should be posted in Headquarter at the time of filing the Nomination. He shall assist Treasurer in the handling of Association's financial matters and to do any work assign to him by the President in consultation with Central Executive. He/she will not be Authorized Signatory but in case the post of Treasurer falls vacant due to any reason, he/she will take charge of the post of Treasurer and will be Authorized Signatory with the approval of President in consultation of Central Executive and in such case, any eligible member from DELHI may be nominated as an Assistant Treasurer by the President with the approval of Central Executive.

27 (c). Office Assistant: President shall be empowered to appoint an Office Assistant on a lump sum or daily payment basis to Assistant Central Office in day to day clerical/casual works. Payment of such Assistant shall be restricted to Rs. 2000/- per month. Any person who is has capability of office and clerical work may be nominated.

28. (i) Central Council:

i) There shall be Central Council with Headquarter at Delhi under the chairmanship of President. This will consists of President, Vice President (AIR), Vice President (TV), General Secretary, Additional General Secretary (Organisation), Treasurer, Assistant Treasurer, 4 Secretaries (one each for AE, SEA/EA, Sr.Tech/Tech, Helper and Zonal Vice Presidents (North/West/South/East/North East) and National Advisor.

ii) The Central Council shall decide all matters on the management of the Association, lay down the broad outlines, supervise the interest of the Association and intervene in controversial issues.

iii) The members of the Central Council shall have the power to approach President for suspension or dismissal of any office bearer of the Association.

iv) The meetings of the Central Council shall be held at least once in every six months.

v) The Central Council shall have power to sanction any expenditure.

vi) All the arrangements for the general meeting of the Central Council will be done by the General Secretary.

vii) The President the Vice-President(AIR/TV) or the General Secretary as the case may be can call emergency meeting of the Central Council on the request of one third of the members of Central Council.

29. Central Working Committee:

i) There shall be a Central Working Committee, under the chairmanship of President. This shall consists of members of the Central Council, AGS (AIR) of all zones, AGS(TV) of all zones, Joint Secretaries (SEA/EA, Sr.Tech/Tech, Helper) of all zones and State Secretaries of all states.

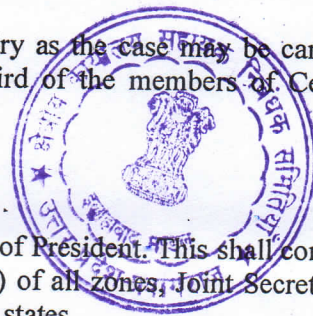
ii) The immediate past President & General Secretary shall be the members of the Central Working Committee.

iii) Editor Filament, Website Administrator and the Association representatives in Office Councils, Departmental Council and National Council shall be ex-officio members of the Central Working Committee.

iv) The Returning Officer shall be ex-officio member of CWC till he/she holds the charge of post.

v) The tenure of Central Working Committee shall be normally of 2 years which may be extended for a period of not more than three months by the President with the approval of the Central Council.

vi) The Central Working Committee shall decide all policy matters pertaining to the Association.



President
Association of Radio & TV Engineering
Employees (ARTEE)

Atiyas
(ANUP KUMAR KATIYAR)
Sec. (T. G. Tech.)

Jayram Singh
CWC Member

15

Vice President (TV)

(VED. PRAKASH)
VPC (N/2)

Joginder Singh
(JOGINDER SINGH)
Secy EA/SEA

सहायक रजिस्ट्रार
फाइल नं. 10/10/2019 एवं 10/10/2020
प्रयागराज

(B-K. Jain)
Secy AE

- vii) The Central Working Committee shall be the sole authority for the interpretation of the Memorandum, and Rules and Regulations. The decision of the Central Working Committee upon the question of interpretations shall be final and binding upon all members.
- viii) Members of the Central Working Committee shall have the power to open any units or recommend to the President for the suspension of any units. Members of the expelled unit shall have no claim on any subscription whatsoever paid by him/her prior to the expulsion of the unit from the Association.
- ix) The General Meeting of the Central Working Committee will be held desirably once in a year.
- x) All the arrangements for the general meeting of the Central Working Committee will be done by the General Secretary.
- xi) The President, Vice-President(AIR/TV) or the General Secretary as the case may be can call emergency meeting of the Central Working Committee on the request of one third of the members of Central Working Committee.

30. Appointment, Powers and Duties of Returning Officer:

1. He / She shall be a member of the Association and shall be nominated by the outgoing President to hold the election for the incoming Central Working Committee as per the Election Bye-laws.
2. Immediately after nomination by the President, Returning Officer (RO) will decide an Address and email id for all communications related to the Election.
3. Within a week of his nomination he/she will notify the detailed schedule of the election (in consultation with the President) including the election byelaws & nomination form, which will be published in Digital copy of Filament (News Letter) and Website.

4. Clause 30. 4 Deleted

5. He/She shall be an ex-officio member of the Central Working Committee and Central Committee after the nomination and shall continue to hold the post for full CWC term.

6. Clause 30. 6 Deleted

7. Clause 30. 7 Deleted

8. He shall nominate Asstt. Returning Officers (ONE from AIR & one from DD), who are not office bearers to assist him to conduct elections.

9. He/She will be responsible for preparing the Voter List for the Next Election in Association with General Secretary, Treasurer & Asstt. Treasurer.

The finalized voter list must be published by The R.O at earliest after publication of Election Schedule.

31. Appointment, Powers and Duties of Editor:

- i) Editor shall be a member of the Association nominated by the President on the recommendation of the Central Executive.
- ii) He/She shall be member of the Central Working Committee and Central Committee.
- iii) Editor shall be in charge of all works connected with the compiling, editing, Digital publishing of the periodical newsletter FILAMENT. However the matter for publication in Filament is the responsibility of the Central Executive.

सत्य प्रतिलिपि

सहायक निदेशक
फर्मस, सैमिडिज एव चिट्स
प्रयागराज

16

Jayram Singh
CWC Member

Atiya
(ANUP KUMAR KATIYAR)
Sec. (T./S. Tech.)

(VED PRAKASH)
UPCNR

TOGINDER
SINGH

(P. K. J.)
Sec. AE

President
Association of Radio & TV Engineering
Employees (ARTEE)

32. Appointment, Powers and Duties of Website Administrator:

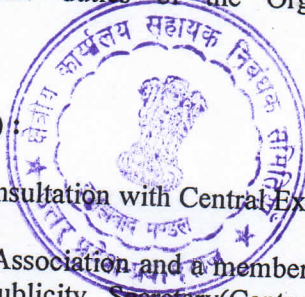
- i) Website Administrator shall be a member of the Association nominated by the President on the recommendation of the Central Executive.
- ii) He/She shall be member of the Central Working Committee and Central Committee.
- iii) He/She shall be in charge of all works connected with the compiling, editing, and uploading of the matters in the website of Association, www.arteeindia.org. in consultation with President and General Secretary.

32[A]. – Election, Duties and Power of Organising Secretary(Central) :

- i) The President shall appoint one Organizing Secretary(Central), in consultation with Central Executive from among the members of all Zones.
- ii) The Organizing Secretary(Central) shall be an office bearer of the Association and a member of the Central Committee for a term of Two years or till new Organizing Secretary (Central) is nominated, whichever is earlier.
- iii) He/She shall be responsible for coordination of all Organisational matters related to the Association and work in consonance with the President & General Secretary and Organising Secretaries of Zone & States. He/She will maintain overall data of countrywide membership of association.
- iv) If the post of Organising Secretary(Central) falls vacant, the President shall have the power to nominate Assistant Organising Secretary(Central) to perform the duties of the Organising Secretary(Central) with the approval of Central Executive.

32[B]. – Election, Duties and Power of Publicity Secretary(Central) :

- i) The President shall appoint one Publicity Secretary(Central), in consultation with Central Executive from among the members of all Zones.
- ii) The Publicity Secretary(Central) shall be an office bearer of the Association and a member of the Central Committee for a term of Two years or new the Publicity Secretary(Central) is nominated, whichever is earlier.
- iii) He/She shall be responsible for publicity of all organizational works & achievements of the association through all modes and he/she will work in consonance with President/General Secretary and all Assistant Secretaries(Publicity) of Zones to educate & inform common members about all cadre/departmental/organizational issues etc promptly. He/She will ensure proper management of publicity materials such as Press Releases by Association, Important Orders useful for subordinate engineering cadres, Posters, Postings in various modes of media such as Electronic Media, Print Media, Social Media on behalf of Central, Zonal & State Committees.
- iv) He/She will cooperate Assistant Secretaries(Publicity) of Zones and States to ensure full publicity about the functioning and achievements of the Association at various levels.
- v) In the absence of Publicity Secretary(Central), Assistant Publicity Secretary(Central) will take care of the responsibilities of Publicity Secretary(Central) in addition to his own duties with the permission of President & GS.
- vi) If the post of Publicity Secretary(Central) falls vacant, the President shall have the power to nominate Assistant Publicity Secretary (Central) to perform the duties of the Publicity Secretary(Central) and he may nominate another eligible member as Assistant Publicity Secretary(Central) for the remaining term of CWC.



सत्य प्रतिलिपि

सहायक रजिस्ट्रार

कानून सहायक रजिस्ट्रार एवं चिट्ठा
योगराज

17

Aliyas
[ANUP KUMAR KATIYAR]

Sec. (T/Sr. Tech.)
Jayram Sonar
CWC Member

(VED PRAKASH)
VPLN/21

(Joginder Singh)
Vig. Pradhan (TV)
(JOGINDER SINGH)
Secy (EA/SEN)

(P-K-Jar)
Secy AE

President
Association of Radio & TV Engineering
Employees (ARTEE)

32[C]. – Election, Duties and Power of Secretary(Women):

- i) The President shall appoint one Secretary(Women) after consultation with Cenral Executive from among the members of all Zones.
- ii) She shall be an office bearer of the association and a member of CWC and Central Committee.
- iii) The Secretary (Women) shall hold office for two years or till new Secretary (Women) is nominated, whichever is earlier.
- iv) She shall assist the Central Committee to establish a proper coordination with Joint Secretaries (Women) of all the Zones in the organizing affairs. She will address the grievances of female members of the association and intimate those to the President/GS/CWC.

32[D]. – Election, Duties and Power of Secretary(Legal):

- (i) The President shall appoint one Secretary(Legal) from among the members of the all Zones after consultation with Central Executive/Central Council.
- (ii) The Secretary(Legal) shall be an office bearer of the Association and a member CWC and Central Committee.
- (iii) He/She shall assist the Central Executive/Central Council to deal with Legal issues (Cadre/Organizational). He/She shall maintain records related to all legal matters related to the Association & the cadres representing the Association of the respective Zone.
- (iv) If the post of Secretary(Legal) falls vacant, the President may nominate any member from among the members of the all Zones on the post of Secretary(Legal) to perform the duties of the Secretary(Legal) for the remaining term.
- (v) The Secretary (Legal) shall be a part of "CENTRAL LEGAL COMMITTEE"

33. Appointment, Powers and Duties of National Council Member:

- i) The National Council is the highest redressal body for the Central Government employees (under the JCM scheme) under the chairmanship of the Cabinet Secretary, Government of India. This Council consists one representative of employees from every Ministry including the Ministry of Information & Broadcasting. ARTEE, being the largest employees Association under the Ministry of I & B shall have the possibility of getting the representation in the JCM.
- ii) The member representing the Association in the National Council (JCM) shall be nominated by the President on the recommendation of the Central Executive.
- iii) He/She shall be member of the Central Working Committee and Central Committee.
- iv) He/She shall be responsible for taking up the issues related to the welfare of the staff members of the Association in the National Council (JCM) in consultation with the President and General Secretary.

34. Appointment, Powers and Duties of Departmental Council Member:

- i) There will be three members representing the Association in the Departmental Council under the chairmanship of the Secretary, Ministry of Information & Broadcasting).
- ii) The member representing the Association in the Departmental Council (under JCM scheme) shall be nominated by the President on the recommendation of the Central Executive.
- iii) He/She shall be member of the Central Working Committee and Central Committee.
- iv) He/She shall be responsible for taking up the issues related to the welfare of the staff members of the Association, in the Departmental Council (of the Secretary, Ministry of I&B), in consultation with the President and General Secretary.

सत्य प्रतिलिपि

सहायक रजिस्ट्रार

कार्य संचालन एवं विवरण
प्रयागराज

18

Atiya

(ANUP KUMAR KATNAR)

Sec. (T/S. Teek.)

(Yogishk)

vs. h. r. d. t. C. T. I.

(VED PRAKASH)
VPCN/2

Q. P. Singh

Jayram Singh
CWC Member

Joginder Singh

(JOGINDER SINGH)
VPCN/2

Association of Radio & TV Engineering
Employees (ARTEE)

35. Appointment, Powers and Duties of Office Council Member:

- i) There will be two members; one for the Office Council under the chairmanship of Director General, All India Radio and the other for the Office Council under the chairmanship of Director General, Doordarshan.
- ii) The member representing the Association in the Office Councils (under JCM scheme) of both DG, AIR & DG, Doordarshan shall be nominated by President on the recommendation of the Central Executive.
- iii) He/She shall be member of the Central Working Committee and Central Committee.
- iv) He/She shall be responsible for taking up the issues related to the welfare of the staff members of the Association, in the respective Office Council (of the Director General, All India Radio/ Doordarshan), in consultation with the President and General Secretary.

36. Central Committee:

- i. There shall be a Central Committee, the General Body of the Association under the chairmanship of President. This shall consists of members of the Central Working Committee, Assistant Secretaries of Zonal Committees, Organizing & Publicity Secretaries of the States, Area Coordinators and 93 representatives from AIR & TV (DDK/PGF/PPC) stations recommended by the respective State Secretaries. (Out of this 93, One each from the states of Andaman & Nicobar, Arunachal Pradesh, Goa, Haryana, Himachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura. Three each from the states of Assam, Andhra Pradesh, Chhattisgarh, Delhi, Jammu & Kashmir, Jharkhand, Punjab & Chandigarh, Uttaranchal & Telangana. . Five each from the states of Bihar, Gujarat, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Orissa, Rajasthan, Tamilnadu & Pondicherry, Uttar Pradesh and West Bengal)).
- ii. General Secretary shall have the power to invite a maximum of ten Special Invitees (without voting power) to the meeting of the Central Committee.
- iii. The members of Central Committee shall have power to abridge, extend any Articles, articles of by-laws of the Association by a minimum of two third majority, with the prior approval of Government of India.
- iv. The General Meeting of the Central Committee shall be known as the National Convention and shall be held at least once in every two years.
- v. All the arrangements for the general meeting of the Central Committee shall be done by the General Secretary or by the Convention Committee with the approval of the General Secretary.
- vi. The President, Vice-President(AIR) or the General Secretary as the case may be can call emergency meeting of the Central Committee on the request of one third of the members of Central Committee.
- vii. The notice for convening the meeting of the Central Committee (National Convention) along with the draft agenda shall be communicated to all the units of Association at least 6 weeks prior to the holding of the meeting (Convention) by the General Secretary or the Convener of the committee as the case may be.
- viii. If on any particular occasion Central Council resolves that it is not possible to convene the bi-Annual Conference (National Convention), it shall proceed to convene Central Working Committee Meeting by giving one month's clear notice directly to all Central Working Committee members of the Association. Within 14 days of holding the bi-Annual Conference or the Central Working Committee Meeting, as the case may be, a list of proceedings as required in clause 4 of the Societies Registration Act, of 1860 shall be filed with Registrar.
- ix. The President, Vice-President(AIR/TV) or the General Secretary as the case may be will preside over such bi-annual Central Committee Meeting (National Convention) or Central Working Committee Meeting and he/she will have power to suspend any member or person who disregards the order of the Chair.
- x. The member admitted therein according to the Articles and regulations must have paid subscription through check or system as per RSA rule 1993 and has not resigned. No person shall be entitled to vote

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सहायक रजिस्ट्रार
फसल, मत्स्य, वन्य जीव एवं चित्त
प्रयोगशाला
Atiyas
President
Association of Radio & TV Engineering
Employees (ARTEE)
(ANUP KUMAR KATIYAR)
Sec. (T/S, Teah.)

Jayram Singh
CWC Member
(VEDPRAKASH)
VPCW12
J. S. S. S. S.
SINGH
Vig. Production
(J. S. S. S. S.)
R. K. Jain
Sec. AE

or to be counted as a member whose subscription through check off system as per RSA rule 1993 at the time shall have been in arrears.

37. Procedure on Suspension or Expulsion :

a) Ordinary member :

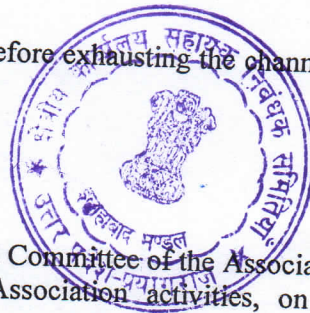
i If a member of the Association in any unit acts against the interest of the Association directly or indirectly, the Unit Secretary shall call the explanation from the member concerned within a time frame of one week. If the Unit committee is not satisfied with the reply, the Unit Secretary shall refer the case with all necessary documents, including the reply from the member, to the General secretary for further action.

ii) The General Secretary shall send to the member effected, a list of charges against him in writing and full 30 days time will be allowed to such person to explain the charges and to prove his innocence.

iii) If the General Secretary considers the explanation inadequate, he/she shall inform the member of this fact and announce such decision as he/she consider fit. The decision of the General Secretary shall be final.

iv). If Conduct of a Member is adjudged Against the interests of Association by Central Executive, it can directly ask explanation from any ordinary member and serve the Charge sheet, then General Secretary with the approval of Central Executive can take a decision of suspension and expulsion with the approval of the Central Executive. The matter will be placed before the next Central Council and if required before CWC. The decision of the CWC will be final.

If a Member is aggrieved, he has the liberty for legal remedy, but not before exhausting the channel as per Clause 44.



b). Central Committee Member:

i) The President shall have the power to suspend a member of the Central Committee of the Association if he/she acts against the interest of the Association or for anti-Association activities, on the recommendation of the Central Executive..

ii) The President shall issue a show-cause notice to the suspended member and ask him/her to submit his/her reply within a month.

iii) If the Central Executive finds the reply from the suspended member satisfactory, it may recommend to the President for the revocation of the suspension.

iv) If the Central Council finds the reply from the suspended member not satisfactory, it may recommend to the President for the expulsion of the member from the Central Committee. The expulsion of the member has to be ratified by the Central Working Committee in its next meeting.

38. No Confidence Motion:

i) At least 1/3rd of the members of the Central Council should request in writing to the General secretary to call an urgent meeting of the Central Council to discuss the no confidence motion against the President of the Association.

ii) The meeting of the Central Council shall take place within a time period of two weeks of such a request.

iii) The Central Council shall take the decision with the majority of 2/3rd of the members present, after allowing due opportunity to the President to explain his/her position in the same meeting of the council.

सहायक रजिस्ट्रार

कमल साहू

प्रयोगराज

President

Association of Radio & TV Engineering
Employees (ARTEE)

ANUP KUMAR KATIYAR
Sec. (T/Sr. Tech.)

(VED. PRAKASH)

VPCN/17

Jaginder Singh

(JAGINDER SINGH)

Jayram Singh
CWC Member

Secy AE

- iv) If the President does not present him/her self physically or in writing in the meeting, the Central Council shall take the ex-parte decision.
- v) The decision of the Central Council has to be ratified by the Central Working Committee in its next meeting.

39. Financial Year:

The Financial year of the Association shall be from 1st April to 31st March.

40. Funds:

- i) The fees for subscription received through check off system as per RSA rule 1993, non-refundable election fees, donation received from members or Government grant, if any, shall be the General funds of the Association.
- ii) The Central Council shall allot the funds of the Association to various level Committees from time to time and such allocation shall remain in force till it is revised.

Additions :

- iii) The allocation for various level committees are as follows: Zonal Committee: Rs. 10,000 per annum
State Committee : Rs. 2,000. It will be decided by Central Council as per the amount of annual collection through check off system.
- iv) The funds of the Association shall be deposited in a scheduled bank of India (to be decided by the Central Council) where an account shall be kept under the heading Association of Radio and Television Engineering Employees and this will be operated by the Treasurer of the Association as per procedure laid down under article 41.
- v) The funds received from the Life Members on account of their life membership fee shall be invested in Government Securities, Nationalized Bank and Public Sector Financial Institutions. No part of Life Membership fee of existing members shall be spent. Only interest accruing on these investments may be used for the Association's day-to-day work. In case of acute financial emergency, five percent of the total amount of the existing life membership fund may be raised as a loan to be repaid within one year. This decision shall be taken by the Central Council.
- vi) Life Membership fee of the non-existing members may be utilized only in cases of exigencies for the following purposes:
- To meet the expenditure for conducting ARTEE Election
 - To meet the expenditure on legal cases

c. Clause Deleted

d. Clause Deleted

- vii) If President, General Secretary or Treasurer resigns or is made to resign and new person's is/are appointed/elected the change should be communicated to the bank authorities along with abstracts of the minutes of the meeting of Central Council or Central Executive wherein such decision was taken.

Additions :

- viii) (a) For Units having more than 100 Members a lump sum of Rs. 1500 annually will be disbursed on submission of Bill of expenditure of Organizational Activities.
- (b). For Unit having Members more than 50 and less than 100, A lump sum Amount of Rs. 1000 annually will be disbursed on submission of bill of expenditure of Organizational Activities.
- (c). For Unit having Members more than 25 and up to 50, A lump sum Amount of Rs. 500 annually will be disbursed on submission of bill of expenditure of bill of expenditure of Organizational Activities.
- (d). For Units having Members more than 10 and up to 25, A lump sum Amount of Rs. 250 annually will be disbursed on submission of bill of expenditure of bill of expenditure of Organizational Activities of bill of expenditure of Organizational Activities.



These disbursements will be made depending upon financial condition of Association and after verifying the subscription in the Month of March for entire previous year.

ix) Treasurer / Asst. Treasurer shall be responsible to provide the Financial status data of the association Fund approved by Central Executive for the purpose of **uploading of it on association's Website in every six months compulsorily.**

41. Cheques :

At the Central Office, all cheques on behalf of the Association shall be signed by any two of President, General Secretary and Treasurer. At the zonal offices (Kolkata, Mumbai, Chennai, Delhi and Guwahati) all cheques on behalf of the Association shall be signed by VP along with any one among the AGS(two)/JS(three) as per Article 13(iii). At state offices all the cheques shall be signed by State Secretary along with any one from Organizing Secretary and Publicity Secretary as decided by State Secretary. At Unit office all cheques shall be signed by Unit Secretary along with any one from Assistant Unit Secretary(ies) and Unit Treasurer as decided by Unit Secretary.

42. Audit of Accounts:

a) Audit of Accounts of the Association:

- i) Audit of accounts of the Association shall be done by an outside agency i.e. essentially Chartered Accountant/firm immediately after the completion of every financial year. The President will assign this to a reputed firm. The President in consultation with General Secretary will assign this to a reputed Chartered Accountant/firm. After auditing Treasurer will handover all financial record General Secretary to send it Registrar of Society after Auditing by a Chartered Accountant Firm and get it audited from there.
- ii) The discrepancies observed, if any, during the auditing of accounts shall be settled by General secretary & Treasurer and the final audited report shall be circulated through the Filament and Website.
- iii) The Unit/State/Zonal committees shall get the audit of the accounts done, immediately after the completion of every financial year by at least two persons from among the members of the Association who do not hold any post in the Association and these reports will be send to the General Secretary at the earliest.

b) Audit of accounts of Conventions:

i) Conventions - below One Lakh Rupees:

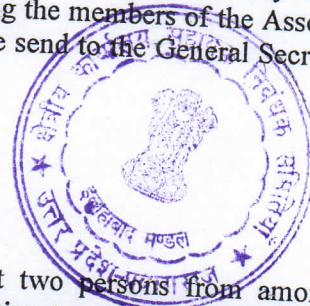
The Convener of the Convention Committee shall appoint at least two persons from among the members of the Association but not holding any post in the Association to audit the accounts of the Convention immediately after the completion of the Convention. The audited report shall be submitted by the Convener to the General Secretary within 30 days of the completion of the Convention.

ii) Conventions - above One Lakh Rupees:

It shall be the responsibility of the Convener of the Convention Committee to get the accounts of the Convention audited by a reputed external auditor and to submit the audited accounts within 60 days of the completion of the Convention to the General Secretary.

43. Quorum:

- i) The quorum for all meeting of Central Committee, Central Working Committee, Central Council, Zonal Committee, State Committee, Area Committee and Unit Committee shall be 1/3rd of the members of these Committees and in case of a fraction occurring there to the number next to that.



President
Association of Radio & TV Engineering
Employees (ARTEE)

सहायक सचिव
प्रशासनिक एवं चिट्ठा
प्रयोगशाला
ANUP KUMAR KATIHAR
Sec. (T. / Sr. Tech.)

22

(VED PRAKASH)
UPCH/2
Vice President

Jayram Singh
CWE Member

(Signature)

- ii) In case the quorum is not complete, the meeting should be adjourned for half an hour and the members present thereafter will be the quorum of the meeting.
- iii) All meeting of Central Committee, Central Working Committee, Central Council, Zonal Committee, State Committee, Area Committee and Unit Committee may be convened Online also and its minutes may be treated as an official minutes similar to the minutes of Physical Meetings.
- Quorum of Online Meetings of Central Committee, Central Working Committee, Central Council, Zonal Committee, State Committee, Area Committee and Unit Committee shall be similar to that of physical meetings.

44. Legal Proceeding :

- i) No member of the Association who considers him/her self harmed by the Association, directly or indirectly, can institute proceeding against any office bearer of the Association without furnishing to the Central Executive a written statement specifying clearly the cause of the complaint. Central Executive there upon shall bring it to the notice of the Central Council whose decision by the majority of votes shall be final.
- ii) The Association shall sue and be sued in the name of President but not before giving Association an opportunity to clarify its position on the issue. President may authorize any member of the Association to initiate or to represent in legal proceedings in the name of the Association or against Association.

44[A]. Formation, Structure, Duties and Power of Central Legal Committee :

- i) The President shall constitute a "CENTRAL LEGAL COMMITTEE" with the approval of Central Council .
- ii) The Central Legal Committee shall have at least SIX members. One Joint Secretary (Legal) each recommended by Zonal Committees of all five Zones and a Secretary (Legal) nominated by the President, shall be the members of this committee compulsorily.
- iii) President or GS shall be the chairman of this committee as decided by Central Council and Secretary (Legal) will be the Secretary of this committee.
- iv) The responsibility of this committee is to supervise the all the court cases conducted by the association. All the details of the court cases conducted by the association shall be shared with the members of this committee.
- v) This committee should be consulted by the President and General Secretary for preparing the OAs, Review applications Writ Appeal, joinder, rejoinder, affidavits, counter affidavits and all the documents submitted on behalf of association to various courts.
- vi) The members of this committee shall be responsible to answer the queries asked by members about the cases handled by association.
- vii) The tenure of the Central Legal Committee shall end with the term of corresponding CWC or the formation of new Legal Committee, whichever is earlier .
- viii) The members of this committee shall be a permanent invitee to CWC meetings without having the "Voting Rights".

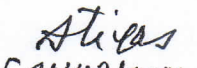
45. Newsletter:

- i) The periodical electronic newsletter of the Association shall be named FILAMENT and it will be for circulation among members through email id.
- ii) Filament shall be published under the guidelines laid down by the Registrar of Newspapers
- iii) The President of the Association shall be the publisher of Filament.

46. Website:

- i) The Association shall maintain a website www.arteeindia.org for providing the necessary information related to the Association and the matters in the interest of its members.



President
Association of Radio & TV Engineering
Employees (ARTEE)



Anup Kumar Katiyar
Sec. (T/Sr. Tech)

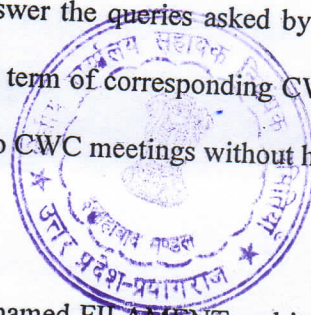
23


Jayram Singh
CWC Member


NED Prakash
VPCN/21


Jayram Singh
VIA President (M)


P.K. Jain
Secy AC
SHEDER
SINGH



सत्य प्रतिलिपि

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फिल्म एवं चित्र
प्रसारण

ii) The President of the Association along with General Secretary and Website Administrator shall be responsible for the updating of the site.

47. By Laws:

The Central Committee may from time to time make, alter, or abridge by laws in accordance with the Rules and regulations by two third majority, with prior approval of Government as per RSA rule 1993.

48. Seal:

All documents or property required to be sealed with the seal of the Association shall be signed by the General Secretary and at least two other members of the Central Working Committee and only after such signature shall be deemed fully executed.

49. Dissolution of the Association:

i. The Association shall not be dissolved unless four fifth of the members entitled to vote shall have expressed wish for such dissolution by their votes delivered in person at a meeting of Central Committee convened for the purpose.

ii) In any event of dispute arising among the members in regard to disposal and settlement of the property of the Association after dissolution, any property what so ever shall not be distributed among the Members, but shall be given in charity to any institution or transferred to any Society decided by the Central Committee by the majority of votes and in default thereof the case referred to court to have jurisdiction in the matter.

50. Amendment & Interpretation of "Rules and Regulations":

i) With prior approval of Government as per RSA rule 1993, the alteration or amendment of the Rules and Regulations shall be made by majority of 2/3 votes at the bi-annual meetings of the Central Committee if so required by the members of the Central Committee present even without prior notice. For any amendment to the constitution beyond the session of the Central Committee the following procedure should be followed:-

a) Proposals, recommendations for amendment shall be circulated to all the members of Central Committee by Speed post/Registered post/Courier/ email. These should be published in Digital copy of Filament/ Website.

b) The General Secretary shall set in advance the date, at least one month following the circulation, by which time opinion of the Central Committee members on the proposals must reach the head quarters of the Association.

c) The covers, super scribed with "Opinion poll on constitution amendments" containing the opinion of the Central Committee members on the proposals shall be opened by President the very next day of the last date of receipt of such opinions in presence of the members of the Central Council and opinion of 2/3 of the total suggestions received be ensured in favour before any amendment be carried out.

ii) The Central Working Committee shall be the sole authority for the interpretation of the memorandum and Rules and regulations and the decision of the Central Working Committee upon question or interpretations shall be final and binding upon all members.

51. After the term is over or in case of Resignation and its acceptance by appropriate forum, Office bearer has to hand over charge to his successor within ONE month, failing which an amount equal to the value of assets will be treated a advance towards the Member, If he/she failed to hand over those

assets within ONE month, he/she will not allowed to contest next Election for any post till he/she clear the advance (as per election Bye-laws 13 (e)).

Clause 52 & 53 Deleted

54. All Amendments in Rules & Regulations and Election bylaws will be applicable from the date of Approval, **but the clauses of this constitution defined as restrictions about the total number of successive terms of the Office bearers of the association shall be countable beginning with 2017-19 CWC.**

55. Election, Duties and Power of National Advisor:

- i) National Advisor will be nominated by the President with the approval of Central Executive.
- ii) He/She shall be a member of Central Executive, Central Council, CWC and National Convention.
- iii) He must have served this association as President, General Secretary or at least in the capacity of Vice-President.
- iv) He shall advise association on issues.
- v) There shall be no voting Right to nominated National Advisor.

56. Time limit for giving additional charge of any elected office bearer of association :

- i) In no case, additional charge of any elected post may be extended more than one month to any individual office bearer of CE/CC/Zonal body of the association for the rest term of the CWC. In such an extraordinary circumstances, the President may nominate any eligible member for the vacant post from anywhere.
- ii) If any post of CE falls vacant, the President shall consult CENTRAL COUNCIL and nominate any eligible member from anywhere to fill up the post of Central Executive with in one month.
- iii) In case, if any post of Central Council/Zonal Committee falls vacant then President shall consult respective Zonal committee and nominate any eligible member for that vacant post within one month for the rest term of CWC.



सत्य प्रतिलिपि

सहायक निदेशक

कार्यलय सहायक निदेशक

प्रयागराज

(VED. PRAKASH)
VPC-M/R

25

Atiya
(ANUP KUMAR KATIYAR)
Sec. (T-1, T-2, T-3, T-4, T-5, T-6, T-7, T-8, T-9, T-10, T-11, T-12, T-13, T-14, T-15, T-16, T-17, T-18, T-19, T-20, T-21, T-22, T-23, T-24, T-25, T-26, T-27, T-28, T-29, T-30, T-31, T-32, T-33, T-34, T-35, T-36, T-37, T-38, T-39, T-40, T-41, T-42, T-43, T-44, T-45, T-46, T-47, T-48, T-49, T-50, T-51, T-52, T-53, T-54, T-55, T-56, T-57, T-58, T-59, T-60, T-61, T-62, T-63, T-64, T-65, T-66, T-67, T-68, T-69, T-70, T-71, T-72, T-73, T-74, T-75, T-76, T-77, T-78, T-79, T-80, T-81, T-82, T-83, T-84, T-85, T-86, T-87, T-88, T-89, T-90, T-91, T-92, T-93, T-94, T-95, T-96, T-97, T-98, T-99, T-100, T-101, T-102, T-103, T-104, T-105, T-106, T-107, T-108, T-109, T-110, T-111, T-112, T-113, T-114, T-115, T-116, T-117, T-118, T-119, T-120, T-121, T-122, T-123, T-124, T-125, T-126, T-127, T-128, T-129, T-130, T-131, T-132, T-133, T-134, T-135, T-136, T-137, T-138, T-139, T-140, T-141, T-142, T-143, T-144, T-145, T-146, T-147, T-148, T-149, T-150, T-151, T-152, T-153, T-154, T-155, T-156, T-157, T-158, 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Post	Central Ex.	Central Council	CWC	Central Committee
President	1	1	1	1
V P (AIR)	1	1	1	1
V P (TV)	1	1	1	1
Genl.Secy	1	1	1	1
Addl.GS	1	1	1	1
Addl.GS(Org.)	1	1	1	1
Treasurer	1	1	1	1
Asstt.Treasurer	1	1	1	1
Secretaries	4	4	4	4
National Advisor	1	1	1	1
V P (Zone)	0	5	5	5
AGS (AIR)	0	0	5	5
AGS (TV)	0	0	5	5
AGS(Org.)	0	0	5	5
Joint Secy(SEA/EA)	0	0	5	5
J S (S.Tech/ Tech)	0	0	5	5
JS (Helper)	0	0	5	5
JS (women)	0	0	5	5
JS (Legal)	0	0	5	5
Asstt.Secy(Org)	0	0	0	5
Asstt.Secy(Pub)	0	0	0	5
State Secretary	0	0	31	31
State Joint Secretary	0	0	0	31
Organizing Secy	0	0	0	31
Publicity Secy	0	0	0	31
Asstt.Org.Secy(State)	0	0	0	31
Asstt.Pub.Secy(State)	0	0	0	31
Area Coordinator	0	0	0	111
Rep.from AIR/DDK	0	0	0	93
Secretary(Legal)	0	0	1	1
Secretary(Women)	0	0	1	1
Org. Secy(Central)	0	0	1	1
Pub.Secy(Central)	0	0	1	1
NC Member	0	0	1	1
DC Member	0	0	3	3
DG C Member	0	0	2	2
Editor (Filament)	0	0	1	1
Web Administrator	0	0	1	1
Returning Officer	0	0	1	1
Ex.President	0	0	1	1
Ex.GS	0	0	1	1
Total	13	18	104	470

Area Coordinators will be as many as DMC coordinators maximum in the past.

Annexure – I

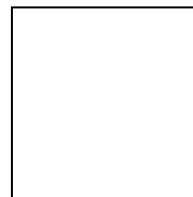
Enrolment Form – A

ASSOCIATION OF RADIO & TELEVISION ENGINEERING EMPLOYEES

Post Box No. 422, New Delhi – 110 001.

(Registered under Societies Registration Act 1860)

To,
The General Secretary,
ARTEE,
New Delhi – 110 001.



Sir,

I, desire to be enrolled as a member of the ARTEE and shall abide by the Articles, regulations, byelaws of the association.

I am ready to submit Letter of Authorization in favor of ARTEE & ready to pay the membership fee of Rs 10/- per month or Rs.120/- per year through check off system from my salary; as per RSA rule 1993.

Date :

Signature:

Member's Biodata

1. Name in full :
 2. Designation :
 3. E-mail id
 4. Mobile no.....
 5. Name of Station :
 6. Date of Joining Department : dd/mm/yyyy/...../.....
 7. Date of Retirement (dd/mm/yyyy)/...../.....
 8. Date of Birth :
 9. Qualification :
 10. Permanent Address :
.....
 11. Residential Address :
.....
 12. Name of the Nominee : Relation
- (Pl send 02 nos. passport size photographs of self)

[UNIT SECRETARY]

[GENERAL SECRETARY]

Annexure - II

LETTER TO BE SUBMITTED TO THE HEAD OF OFFICE/ DDO FOR AUTHORISATION
UNDER CCS (RSA) RULES 1993.

I, _____ (name & designation)

Being a member of the Association of Radio & Television Engineering Employees (ARTEE) hereby
Authorize deduction of annual subscription of Rs.10/- month/ Rs.120 /- year From my salary and
authorize its payment to _the Association of Radio & Television Engineering Employees (ARTEE).

Signature:
Name:
Designation:

TO BE FILLED IN BY THE ASSOCIATION

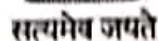
It is certified that Sh./Smt. _____

Is a member of _____ Association. It is further certified that the above authorisation has
been filed by Shri/Smt/Ms. _____ in my presence.

Signature of authorized Office bearer.

(Name of office bearer in capital letters)

Attestation by Head of office



Government of Uttar Pradesh

210

e-Stamp

सत्यमेव जयते



010

Please write or type below this line

IN 0065795813206854U

रा. नं. २५५/२४ टेलीफोन २-११११
प्रमाणित प्रतिलिपि के तब संलग्न है ११११
२५५/२४

सहायक, रीतिरिवाज

कस्मिं सोरभ्योऽपि ह्ये, जित्त
प्रयत्नात्पुनः प्रयागिरत्त

- 1 The authenticity of this Stamp certificate should be verified at 'www.shcilestamp.com' or using e-Stamp Mobile App of Stock Holding Corporation of India. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
- 2 The onus of checking the legitimacy is on the users of the certificate
- 3 In case of any discrepancy please inform the Competent Authority

Election Bye-laws

1. Election should take place every 2 years and no member can hold the same post for more than three successive terms for any elected post.

1.(a). For the post of President and General Secretary a person can hold the post for a total of three terms either as President or General Secretary. After three successive terms, the member cannot contest for the post of President or General Secretary and total number of terms will be countable beginning with 2017-19 CWC.

1(b). For all other posts, a member can contest and hold the same post for three successive terms and total number of terms shall be countable beginning with 2017-19 CWC.

1(c). An Appropriate Transparent Voting System or other means shall be adopted.

1.(d). A SECURE, ROBUST AND TRANSPARENT Voting system shall be utilized for Election.

2. All members desirous of contesting the election to any of the posts notified in the election notification shall apply through an online form/Email to Returning officer.

3. A member may file nominations for more than one post but shall be permitted to contest for only one post with the following conditions:

- Separate nomination forms shall be used for each post
- Nomination for one post shall be free of cost.
- A non-refundable fee of Rs. 500 per post shall be paid for nomination for each additional post. All payments shall be made through online mode only.
- The fees shall be deposited only through NEFT in favor of Bank account of ARTEE at New Delhi. Cheques will not be accepted.
- Fee shall be paid along with the nomination. In case of filing nomination for more than one post without paying the fee, all the nominations shall be rejected.

4.a) A member working in any unit of AIR/DD media can contest for the posts in Central office except the posts of Additional General Secretary, Treasurer, Assistant Treasurer & Secretaries(AE, SEA/EA, Sr.Tech/Tech, Helper).

b) For the posts of Additional General Secretary, Treasurer, Assistant Treasurer & Secretaries (AE, SEA/EA, Sr.Tech/Tech, Helper), candidates should be posted in any office at Delhi at the time of filing nomination for election. If candidate for Secretary (Helper) is not available from Delhi then he may be nominated from zone rotationally in order of EZ, NEZ, NZ, SZ, WZ respectively in consultation with zonal committee. Helper if elected/nominated from Delhi, he shall be the member of Central Executive & if nominated from zone then he shall be member of Central Council.

d) For the post of Zonal Vice-President, candidate should be posted in any office at the Zonal headquarters (Delhi/ Mumbai/Chennai/ Kolkata/ Guwahati) at the time of filing nomination for election. For the post of AGS (Organisation), AGS (AIR), AGS (TV) & Joint Secretaries (SEA/EA, Sr. Tech/Tech/Helper), person can contest from anywhere in the zone..

e) A member working in any unit of AIR/DD media in the place mentioned in bracket in the particular state (at the time of filing nomination for election) can contest for the post of State Secretary for the following states.

- Andaman & Nicobar Islands (Port Blair)
- Andhra Pradesh (Vijaywada)

Association of Radio Television Engineering Employees

President

CANUP. KUMAR KATIYAR

Sec- EA/SEA

Scanned with CamScanner

Election Bye-laws

1. Election should take place every 2 years and no member can hold the same post for more than three successive terms for any elected post.

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d) The fees shall be deposited only through NEFT in favor of Bank account of ARTEE at New Delhi. Cheques will not be accepted.

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1. Andaman & Nicobar Islands (Port Blair)

2. Andhra Pradesh (Vijaywada)

Association of Radio Television Engineering Employees

President

CANUP. KUMAR KATNAR

Secy - Tech/Sr Tech.

CJGINDER SINGH

Sec- EA/SEA

3. Arunachal Pradesh (Itanagar)
4. Assam (Guwahati)
5. Bihar (Patna)
6. Chhattisgarh (Raipur)
7. Delhi (Delhi)
8. Goa (Panaji)
9. Gujarat (Ahmedabad)
10. Haryana (Rohtak)
11. Himachal Pradesh (Shimla)
12. Jammu & Kashmir (Srinagar/Jammu)
13. Jharkhand (Ranchi/Jamshedpur)
14. Karnataka (Bangalore)
15. Kerala (Thiruvananthapuram)
16. Madhya Pradesh (Bhopal)
17. Maharashtra (Nagpur)
18. Manipur (Imphal)
19. Meghalaya (Shillong)
20. Mizoram (Aizwal)
21. Nagaland (Kohima)
22. Orissa (Bhubaneswar/ Cuttack)
23. Punjab & Chandigarh (Jalandhar)
24. Rajasthan (Jaipur)
25. Sikkim (Gangtok)
26. Tamil Nadu & Pondicherry (Chennai)
27. Tripura (Agartala)
28. Uttaranchal (Dehradun)
29. Uttar Pradesh (Lucknow)
30. West Bengal (Siliguri) &
31. Telangana (Hyderabad)

Any other State if formed by Union Govt. of India.



5. VP(AIR), VP(TV), AGS (AIR), AGS (TV) will be elected by the paid up members of the respective media (i.e. AIR or DD)
6. For the posts of VP(AIR) & AGS (AIR) the candidates should be serving in AIR at the time of filing his/her nominations.
7. For the posts of VP(TV) & AGS (TV) the candidates should be serving in Doordarshan at the time of filing his/her nominations.
8. The members working in the O/o the Addl.Dir.Gen.(E) [R&D, STI(T) & RSTI(T)] shall be considered to be working in AIR media for the purpose of election.
9. For the post of Secretary (AE, SEA/EA, Sr.Tech/Tech and Helper) and Joint Secretary (SEA/EA, Sr.Tech/Tech and Helper) the candidate should be from the respective cadre.
10. For the post of Additional General Secretary(Organisation),Secretary(AE, SEA/EA, Sr.Tech/Tech and Helper) and Joint Secretary (SEA/EA, Sr.Tech /Tech and Helper) every member irrespective of his or her cadre in both media shall cast his/her vote.
11. No member of the Central working Committee, shall propose or second the nomination of any candidate.
12. Nominations proposed or seconded by the CWC members shall be rejected outrightly.
13. a) A member seeking election to a post shall essentially have to be a paid up member of the Association on the date of notification of Election as per CCS(RSA) Rules. His proposer and seconder shall have to be a paid up member of association. Candidate, proposer & seconder should be members of the Association on the date of notification, through check off system by signing the Letter of Authorization in favor of ARTEE.

सत्य प्रतिलिपि

For Association of Radio, Television & Cable Employees

सहायक निदेशक

फसल शास्त्रीय विद्यापीठ

प्रमाणित

President

(VED PRAKASH)

VP(AIR)

CANUP KUMAR KATIYAR

Secy-Tech/SrTech

Joginder Singh

(JOGINDER SINGH)

Sec - EA/SEA

Jayram Singh

Handwritten signature and stamp, possibly reading 'P. Singh' and 'Secret'.

Due to any reason if the department didn't exercise the process of deduction of RSA subscription, then those eligible employees who have submitted authorization form to Association indicating his/ her willingness to deduct RSA subscription towards ARTEE from the salary of the employee shall be eligible to vote in the election.

b) If candidate/proposer/seconders are in arrears of subscription or not members under check off system, nominations will be declared invalid by R.O.

c) The member seeking election to a post has to give an undertaking that he/she is not a member of any other sister Association of AIR & DD for the same period as mentioned in 13(a).

(amended) 13 C The member seeking election has to give an undertaking that he is not a member of any other cadre based sister Association/joint platform where ARTEE is not a constituent for the period as mentioned in 13(a) otherwise Nomination will be rejected.

d) Nomination will be rejected if he/she has membership in any other Association as mentioned in clause 13(c).

e) After the term is over or in case of Resignation and its acceptance by appropriate forum, Office bearer has to hand over charge to his successor within ONE month, failing which an amount equal to the value of assets will be treated as advance towards the Member. If he/she failed to hand over those assets within ONE month, he/she will not be allowed to contest next Election for any post till he/she clear the advance, shall be barred to contest ARTEE election at any level. However, efforts should be made to settle all pending loans / advances. The Authentication of Loan shall be done by General Secretary, Treasurer and Asstt. Treasurer

13 (f) A Member has to give Undertaking while filing election nomination that, he/She shall follow clause 44 of Rules and Regulations and clause 22 of election bylaws.

14. a) Withdrawal of nominations shall be duly verified preferably by the Unit Secretary [along with his signature unit secretary will put his rubber stamp giving full details such as Name of the Media Station, Place, Pin code & State] or by any two members of the association, if Unit Secretary not available.

b) In case a member remains in contest for more than one month after withdrawal date, all his nominations shall be rejected automatically.

15. In appeals soliciting votes, the candidates and their proposers/supporters shall refrain from commenting on the other candidates in the fray.

15. (a) Unopposed elected candidate should refrain himself/herself from campaigning in favor of any candidate in the ongoing election.



16. Clause 16 Deleted

17. a) Every paid up member shall have one vote to be exercised for each post. Paid up member means a member who has paid his subscription through check off system under CCS (RSA) Rules 1993, by signing the Letter of Authorization in favour of ARTEE for the current year of election.

Due to any reason if the department didn't exercise the process of deduction of RSA subscription, those eligible employees who have submitted authorization letter to office with copy to Association indicating his/ her willingness to deduct RSA subscription towards ARTEE from his/her salary shall be eligible to vote in the election.

b). Every unit secretary shall send a certified list of paid up members along with the certificate of CCS(RSA) deduction by DDO/ Self Attested list of members to the General Secretary (ARTEE). The General Secretary, Treasurer & Assistant Treasurer shall submit a list of Unit wise/ State wise/ Zonal wise list of members to the Returning Officer within 10 days of declaration of Election by the Election will be conducted as per the list finalized by the General Secretary.

32

राष्ट्रीय प्रसारक संस्थान
एन सी ई आर एंड डी डी
(VEDPRAKASH)
VPN2

श्रीवसु
(Anup Kumar Kalayan)
Secy - Tech / S. Tech

Joginder Singh
(JOGINDER SINGH)
Sec - E & SEA
Jagdeep Singh

अभिषेक
R.K. Sharma
AG Secretary

Treasurer & Assistant Treasurer. No Addition or deletion will be permissible. General Secretary, Treasurer & Assistant Treasurer shall be solely responsible for preparing the list and for the discrepancies if any. The General Secretary, Treasurer & Assistant Treasurer shall verify with Returning Officer that candidate and the name of proposer/Secunder should be present in voter list as per CCS (RSA). The lists will be published on the Association website. If there is a genuine error of omission or omission reported along with evidences, General Secretary can request Returning Officer for correction it will be totally discretionary on Returning Officer to entertain any such request. This Voter list will be published on Association's website within three (3) days of handing over the list to RO by Gen.Secy. & Treasurer. General Secretary may take help of Additional General Secretary (Organisation) also as & when requires.

[17] c. (i) All Unit Secretaries shall send Online Membership (M) form containing the details of the paid up members posted in their station along with Certificate of DDO of respective station or a self-certified copy of the same. Scanned copy of Membership (M) form of all members shall include authentic Email-id and Mobile number compulsorily to make them eligible to participate in Voting.

[17] c.(ii) & (iii) Deleted.

[17] c (iv). Considering the matter of receiving the RSA Subscription by the station as per their convenience, if RSA subscription of any member is paid on last date of financial year i.e. 31st March of respective year, it shall be treated as cutoff date for verification of Membership. However, efforts will be made that all stations send the subscription in the month of April i.e. the beginning of the financial year.

[17] d) While certifying the paid up membership, the unit secretary has to ensure that the signed Letter of Authorization in favor of ARTEE has been submitted by the member & membership subscription has been deducted through check off system. Due to any reason if the department didn't exercise the process of deduction of RSA subscription, then those eligible employees who have submitted authorization letter to office with copy to Association indicating his/ her willingness to deduct RSA subscription towards ARTEE from his/her salary shall be eligible to vote in the election.

18. Clause 18 Deleted.

19. Clause 19 Deleted.

20. a) Candidate may send one representative with a letter of authority or be present him/her self if he/she so desires during the counting of votes. If the representative is not present at the time of counting it will be recorded with witnesses and the candidate will not have any claim whatsoever.

b) The candidates or their representatives attending the counting shall sign as witness to the results declared by R.O.

c) No TA/DA etc. shall be paid to the candidates/representatives, attending the counting.

21. (a). Once the result of the election for any post is declared by R.O, further request for re-counting should be addressed to the President, within three days. President along with General Secretary, (deleted-and) Returning Officer., A Returning Officer shall make the arrangement for recounting within next three days or on the same day, if need arises. The difference of defeated candidate with the winning candidate must be less than 1% of total casted votes (one Vote Minimum) for the respective post is the minimum condition of recounting.

b) After declaration of results R.O shall be the custodian of all voting materials/data under safe custody for another 90 days.

सत्य प्रतिनिधि
For Association of State Government Employees
प्रमो. राज्य सेवा एच. डिप्ट.
परागसूक्त
President

(VED PRAKASH)
VI(NZ) 33

Toginder Singh

styer
CANUP KUMAR KATIYAR
Tech/IS Tech

TJGINDER SINGH
Sec- EA/SEA

Jayram/8894

P. V. Jain
PTE Secretary

- c) On the recommendation of R.O., President (ARTEE) shall constitute three member inquiry committee including R.O.
- d) No TA/DA shall be paid to the petitioner, if the committee calls him/her or representative for evidence.
- e) This committee shall submit their report to the President within a time period of One month.

- 22. a) All appeals, petitions and election irregularities may be brought to the notice of the R.O in writing within 15 days after the declaration of the result
- b) If need be, R.O. may advise the President to constitute an inquiry committee or otherwise stating reasons in detail.
- c) The decision of the committee shall be final.

For adopting legal remedy he/she has to follow clause 44 of the bylaws.

- 23. The jurisdiction for legal disputes in connection with election shall be Delhi only.
- 24. Conduct of a Candidate during election should be under observation and use of un parliamentary language in Campaigning against President, General Secretary and election team will strictly be restricted. If any untoward incident is reported President on complaint or suo moto can constitute an inquiry committee and on the recommendation of committee, can take preventive action in consultation with General Secretary. The action will be ratified in next Central Council Meeting.
- 25. A scanned copy of the Nomination/Withdrawal of Nomination may be sent through email on the email ID provided by Returning Officer.
- 26. A draft Nomination/Withdrawal list shall be published on website of Association 5 (five) days prior to last date of Nomination/Withdrawal and if name of candidate is missing he can send the scan copy of nomination/withdrawal again through email with the proof of sending it earlier.

27. Nominations/Withdrawals should be signed either by Unit Secretary or any two Members of the Association who are not due for subscription of Association. Due to any reason if the department didn't exercise the process of deduction of RSA subscription, then those eligible employees who have submitted authorization letter to office with copy to Association indicating his/ her willingness to deduct RSA subscription towards ARTEE from his/her salary shall be eligible to vote in the election.

28. Clause 28 Deleted.

29. Clause 29 Deleted.

30. Clause 30 Deleted(In previous amendments).

31. Clause 31 Deleted(In previous amendments).

32. All expenditure related to any litigation whatsoever on the election will essentially be done by the newly elected body/bodies.

33. The member who intends to contest the election for any post, must have two year + remaining service from the last date of filing of nomination failing which nomination will be invalid.



For Association of Radio Television Engineering Employees

सत्य प्रतिलिपि

सहायक प्रिजिडेंट
फॉर उत्तर प्रदेश विभाग

(ANUPKUMAR KATIYAR)
Secy iTech/Sr Tech

Joginder Singh

(JOGINDER SINGH)
Sec - ENSEA

Jayram Singh
Chc Member

VED PRAKASHI
VP(N2)

Secretary