

Association of Radio & TV Engineering Employees

(ARTEE)

Registration No. 923/1967

File No. I-17992

President

Anilkumar S.

General Secretary

Umesh Chandra

Constitution amendment committee 2005
Chairman - Sh.J.M.Nangia
Members - Sh.M.K.Magazine
Sh.Anilkumar S,General Secretary

Amended Byelaws

Suggested by Committee 2009 comprising of
[1]. Sh. Umesh Chandra , General Secretary
[2]. Sh. R.Raman, Vice President (TV), Central Office
[3]. Sh. Maloy Kr. Dass, Vice President (East Zone), Kolkata
[4]. Sh. Dip Bordoloi, Vice President (North East Zone), Guwahati
[5]. Sh. Boban George, Vice President (South Zone), Chennai
[6]. Sh. M.P Chaudhry, Asstt.Gen.Secy. (North Zone), Delhi
[7]. Sh. Yashwant Tahasildar, Vice President (West Zone), Mumbai

&

*Approved by Central Working Committee &
National Convention / General Body Meeting from
2nd to 4th August 2009 in Trivandrum, Kerala*

All Additions are shown as **Bold & Underline**
All Modifications are shown as **Bold, underline & Italic**
All deletions are shown as Underline & Italic.

Bye laws

Clauses in which amendments are proposed :

Clause 3 (i) Membership
Clause 3 (iii) a (i)
Clause 9 (v)
Clause 22 Emergency powers of President
Clause 42 Audit of Accounts
Clause 44 Legal Proceedings
Different committees and their strength

New clause introduced :

Clause 21 (xv) Election, Powers & Duties of President:

Election byelaws

CLAUSE IN WHICH AMEDMENTS ARE PROPOSED :

Clause 13 C
Clause 13 e
Clause [17] B (i)
Clause [17] (ii)
Clause [17] (iii)
Clause [21] (a)

New Clause Introduced :

Clause 15 a
Clause 19.C
Clause 19.D
Clause 19.E
Clause 19 G
Clause 19.H
Clause 19 I.
Clause 20 D
Clause [21] (c)
Clause [24]
Clause [25].
Clause [26].
Clause[27].
Clause [28].
Clause [29].

[2].

Memorandum of Association

I. The name of the Society is **ASSOCIATION OF RADIO AND TELEVISION ENGINEERING EMPLOYEES**, abbreviated to **ARTEE**. (modified)

II. The registered office of the Association shall remain in the Union Territory of Delhi and at present it is at the following address:

**Room No.546,
Akashvani Bhavan,
Parliament Street
New Delhi-110 001.** (modified)

III. The aims and objects for which the Society is established are as under:

1. To **DIFFUSE** technical and other knowledge relating to Radio and Television broadcasting, among the members: (Old)
2. To **FOSTER** fraternal relations among the Engineering Employees of the All India Radio and Doordarshan on the basis of co-operation and mutual benefit: (Old)
3. To **AROUSE** consciousness among the members towards their rights and duties, privileges and obligations with a view to protect their social and economic interests by all constitutional and legitimate means: (Old)
4. To **PROMOTE** the advancement of social, ethical, moral and cultural, standards of the members: (Old)
5. To **ORGANISE** symposia, Seminars, group discussions and cultural programmes: (Old)
6. To **PUBLISH** News-letters, Journals and other literature devoted to the cause of the society in addition to maintain website: (modified)
7. To **DO** all lawful activities which are incidental or conducive to the attainment of the objects specified above, such as (i) to acquire and hold property of any kind including securities and negotiable instruments (ii) to construct, purchase, hire or otherwise acquire, alter, improve, equip and maintain lands, building and furniture (iii) to manage, sell, transfer or otherwise dispose of or deal with the property of any kind belonging to the society (iv) to enter into contracts for and in connection with any of the purposes of the society; (v) to borrow and raise moneys and funds by the issue of or upon bonds, debenture, bills of exchange, promissory notes or other obligations or securities of the society or by way of mortgage or charge on society's assets and properties accept the management of any trust, fund or endowment in which the society may be interested. (Old)

Rules and Regulation of Association of Radio and Television Engineering Employees

Preliminary

1. The registered office of the Association shall be situated at New Delhi or any other central place as may be decided by the Central Committee. (Old Article No.1)

2. The objectives of the Association are set out in its memorandum of Association. The Central Committee may alter, abridge or extend these objectives of the societies in accordance with the provisions in section 12 of the Societies Registration Act of 1860. (Old Article 2)

3. Membership

(new) For All purposes LM and AM will placed by MEMBER and there will be only one type of membership.

3. Membership :

i) All Engineering Employees belonging to All India Radio and Doordarshan are eligible for the membership of the Association. (Old Article 3)

[i].(amended) An employee of Engineering Cadres AIR & Doordarshan paid his subscription of membership and not expelled in Anti Association Activities entitled to get all privileges and protection till his retirement.

ii) All eligible members desirous of becoming members of the Association shall apply in writing in Enrolment form A (Appendix – I) to the General Secretary of the Association together with subscription fee as per Article 4. The Treasurer shall thereupon enter the name of such person in the enrolment register of the Association and issue the receipt/LM card with the approval of General Secretary. Upon such entry the person shall become the member of the Association. (Old Article 4 modified)

iii) (a) A member shall lose membership if. [Old Article 5(a)]

(i) He/She acts against the interests of the Association directly or indirectly or **(new) He/She joins any other cadre based association/union of engineering employees and joint platforms where ARTEE is not a constituent, belonging to All India Radio and Doordarshan.**

(ii) He/She refuses or has failed to pay his/her annual subscription.

(iii) He/She sends his/her resignation in writing to the General Secretary of the Association.

iv) The membership may be restored on payment of his/her arrears and he/she may be required to pay such sums for readmission as may be decided by the by-laws passed from time to time. (Old Article 5b)

v) All other clauses not coming under above categories shall be decided as per the provisions in Article No.35 (a & b) under the heading Suspension/Expulsion. (Old Article 5c -modified).

4. Subscription & Dues

- i) An enrolment fee of Rs. 10/- will be charged as membership fee from each member at the time of admission in the Association. The enrolment fee will be collected by Unit Secretary, who will send the amount to General Secretary along with the enrolment form & fee, subscription form(appendix-II) and fee.(Old Article 6(a) (modified) ii) For readmission a fee of Rs. 20/- shall be charged but the payment of arrears shall be decided by the Central Executive with the consultation of the respective Unit Secretary.(Old Article 6(b) modified)
- iii) The subscription shall be Rs. 120/- annually payable in advance in the month of April every year (latest by 31st August). Units may collect the subscription in easy 5 installments from members but should remit in one bulk to Central Office.(Old Article 6 (c)modified)
- iv) Amount of Rs. 100/- of the subscription will be sent to the General Secretary and remaining Rs 20/- will be kept at respective units to meet their local expenses.(Old Article 6(d) modified)
- v) Financial year of the Association shall be from 1st April to 31st March.(Old Article 6(e) modified)
- vi) By paying Rs. 500/- a member may get enrolled as Life Member.(Old Article 6(f) modified)
- vii) Subscription must be send by crossed Demand Draft drawn on any scheduled bank, favouring **ARTEE**, payable at **New Delhi**.(New Article)
- viii) Non-payment of subscription by a unit deprives its members all rights and privileges of the Association. Unpaid members loose their right to vote in election and participation in Convention.(New Article)
- ix) The Enrolment fee, re-admission fee and Subscription (AM/LM) fee are nonrefundable.(New Article)

Election, Power and duties of Various Committees

5. Unit Committee:

- i) Each office of the All India Radio and Doordarshan, which represents the Association, shall be named **unit of Association of Radio and Television Engineering Employees (ARTEE)**.(Old Article 7)
- ii) At each unit, members shall elect one **Unit Secretary**, one **Assistant Unit Secretary** and one **Unit Treasurer**. At units where numbers of members are more than 20 they will elect one more representative, Assistant Unit Secretary. After being elected they should communicate their names to the General Secretary. They shall hold office for a period of two years. (Old Article 7, 19 & 83).
- iii) Management of the units will be vested in a Unit Committee which will consist of the above said elected office bearers and one member from each cadre to be nominated by the Unit Secretary for the duration of the term. (Old Article 7 modified)
- iv) Units may open an account in any scheduled bank in the name of ARTEE with unit name on local address. The account under any two out of three system shall be operated by Unit Secretary, Assistant Unit Secretary and Unit Treasurer.(Old Article 102 modified).

v) Units should keep proper record of income/expenditure and get it internally audited every year. (New Article)

6. Election, Duties and Power of Unit Secretary/Asstt. Unit Secretary/Treasurer:

i) a) Unit Secretary, Assistant Unit Secretary and Unit Treasurer shall be elected by the members of the Unit for a term of two years or till the new Unit Secretary, Assistant Unit Secretary and Treasurer are elected.(Old Article 7 & 83)

b) No member can hold the same post for more than two successive terms.(New Article)

c) If any post falls vacant due to any reason, the post shall be filled up by members through election for the remaining term.(New article)

ii) Unit Secretary shall be the member of the State Committee. The Unit Secretary or in his absence the Assistant Unit Secretary or any other member of the Unit authorized by the unit shall represent their respective units at the meeting of the State Committee. (Old Article 9).

iii) Unit Secretary of the LPTV/HPTV unit under the Doordarshan Maintenance Centre (DMC) shall be the member of the DMC Committee.(New Article).

iv) Unit Secretary shall convene meetings of the units at least once in a month.(Old Article 84 modified).

v) He/She shall be responsible for funds and documents of the Unit and shall hand over the same to his/her successor. (Old Article 85).

vi) He/She shall communicate the proceedings of the units to the State Committee.(Old Article 86)

vii) He/She shall forward the applications for membership in Subscription form B (Appendix-II) along with the enrolment form A duly filled and the subscription fees to the General Secretary.(New Article)

viii) Assistant Unit Secretary shall help Unit Secretary in his/her work and will hold the office in his/her absence. (Old Article 87).

ix) The Treasurer shall keep financial account of the unit and help the unit Secretary in financial matters of the unit. (Old Article 88).

x) Meetings at the units shall be called by Unit Secretary/ Assistant Unit Secretary as the case may be on the representation to do so by one third of the members of the units. (Old Article 95).

7. DMC Committee: (New)

i) There shall be a DMC (Doordarshan Maintenance Centre) Committee under the chairmanship of **DMC Coordinator**. (New Article).

ii) All Unit Secretaries of LPTV/HPTV under the DMC shall be the members of the DMC Committee and the Unit Secretary or in his absence the Assistant Unit Secretary or any other member of the Unit authorised by the unit shall represent their respective units at the meeting of the DMC Committee. (New Article)

8. Election, Duties and Power of DMC Coordinator: (New)

- i) Zonal Vice-President, after consulting all unit secretaries in the DMC and the State Secretary of the state, will recommend to President for the nomination of **DMC Coordinator**. (New Article)
- ii) He/She shall hold the office for two years or till the new coordinator is nominated.
- iii) **DMC Coordinator** shall convene meetings of the DMC committee at least once in every six months. (New Article)
- iv) **DMC Coordinator** shall be the member of Central Committee.(New Article)
- v) DMC Coordinator shall call meetings of the DMC Committee on the representation to do so by one third of the unit secretaries. (New Article)
- vi) The DMC Coordinator shall communicate the proceedings of the committee to the respective State Secretary with copies to the Zonal Vice President and General Secretary. (New Article)
- vii) He/She shall be responsible for funds and documents of the DMC Committee and shall hand over the same to his/her successor. (New Article)

9. State Committee:

- i) There shall be State Committee under the chairmanship of State Secretary. It will consist of State Secretary, Organising Secretary, Publicity Secretary, DMC Coordinators and all Unit secretaries of the State.(Old Article 8 modified)
- ii) All Unit Secretaries in the state shall be the members of the State Committee and the Unit Secretary or in his absence the Assistant Unit Secretary or any other member of the Unit authorized by the unit shall represent their respective units at the meeting of the State Committee.(Old Article 9)
- iii) Meeting of State Committee shall be known as **State Convention** and shall be held desirably once in every two year.(New Article)
- iv) State Committee may open an account in any scheduled bank in the name of ARTEE with State Name on local address. The account under any two out of three system shall be operated by State Secretary , Organising Secretary and Publicity Secretary .(New Article)
- v) The State office shall be organized at the following states with Headquarter at the places mentioned within bracket. (Old Article 8 modified)
 - 1. Andaman & Nicobar Islands (Port Blair)
 - 2. Andhra Pradesh (Hyderabad)
 - 3. Arunachal Pradesh (Itanagar)
 - 4. Assam (Guwahati)
 - 5. Bihar (Patna)
 - 6. Chhattisgarh (Raipur)
 - 7. Delhi (Delhi)
 - 8. Goa (Panaji)
 - 9. Gujarat (Ahmedabad)

10. Haryana (Rohtak)
11. Himachal Pradesh (Shimla)
12. Jammu & Kashmir (Srinagar/Jammu)
13. Jharkhand (Ranchi/Jamshedpur)
14. Karnataka (Bangalore)
15. Kerala (Thiruvananthapuram)
16. Madhya Pradesh (Bhopal)
17. Maharashtra (Nagpur)
18. Manipur (Imphal)
19. Meghalaya (Shillong)
20. Mizoram (Aizwal)
21. Nagaland (Kohima)
22. Orissa (Bhubaneshwar/Cuttack)
23. Punjab & Chandigarh (Jalandhar)
24. Rajasthan (Jaipur)
25. Sikkim (Gangtok)
26. Tamil Nadu & Pondicherry (Chennai)
27. Tripura (Agartala)
28. Uttaranchal (Dehradun)
29. Uttar Pradesh (Lucknow)
30. West Bengal (Siliguri) (Old Article 8 modified)

(new) & Any newly formed state in future

10. Election, Duties and Power of State Secretary:

- i)a) The **State Secretary** shall be a member of the Association to be elected by the members of the Units of TV & AIR situated in that State for two years term or till new state secretary is elected. (Old Article 8).
- b) In the absence of the State Secretary, Organising Secretary or Publicity Secretary as decided by the State Secretary, will look after the duties of State Secretary in addition to his own duties.
- c) If the post falls vacant due to any reasons, the President shall have the power to nominate a new State Secretary from among the members of the respective state, on the recommendation of the respective zonal Vice-President.
- ii) A member working in any unit of AIR/Doordarshan at the headquarter of the particular state (at the time of filing nomination for election) can contest for the post of State Secretary. (New Article)
- iii) He/She shall recommend the President to nominate a **Publicity Secretary** and **Organising Secretary** from his state to assist him/her for the organisational work of the State Committee. (Old Article 8 modified).
- iv) State Secretary shall be the member of Central Committee and Central Working Committee. (New Article)

- v) State Secretary shall be responsible for organizing the units of the Association in his/her state. (New Article)
- vi) He/She shall maintain the complete records of the units in his/her state and data of membership.(New Article)
- vii) He/She shall also organise the State Convention/meetings of the units in his/her state with the prior approval of the Zonal Committee and Central Executive.(New Article)
- viii) He/She shall preside over the State Convention and such meetings.(New Article)
- ix) State Secretary shall circulate the agenda of the meeting to the unit secretaries in his/her state at least 15 days before the State Convention.(New Article)
- x) He/She shall be answerable to the Vice –President of the respective Zone.(New Article)

11. Election, Duties and Power of Organizing Secretary :

- i) The President shall appoint one Organizing secretary, on the recommendation of State Secretary, from among the members of the respective State.(Old Article 76 modified)
- ii) The Organizing Secretary shall be an office bearer of the Association and a member of the Central Committee.(Old Article 77)
- iii) He/She shall assist the State Secretary in the organizing affairs of the State Committee.(Old Article 78 modified)

12. Election, Duties and Power of Publicity Secretary:

- i) The President shall appoint one Publicity Secretary, on the recommendation of State Secretary, from among the members of the respective State.(Old Article 79 modified)
- ii) The Publicity Secretary shall be an office bearer of the Association and member of the Central Committee.(Old Article 80)
- iii) He/She shall assist the State Secretary in the Publicity Works of the State Committee. (Old Article 81 modified).

13. Zonal Committee:

- i) There shall be a Zonal Committee in every Engineering Zone, under the chairmanship of Zonal Vice President. This will consists of Vice President, Assistant General Secretary (AIR), Assistant General Secretary (TV), Joint Secretary (SEA/EA), Joint Secretary (Sr.Technician/Technician), Joint Secretary (Helper) along with one Assistant Secretary (Publicity) and one Assistant Secretary (Organising). These Assistant Secretaries are to be nominated by President on the recommendation of the Zonal Committee. (New Article)
- ii) There shall be five Zonal Committees for the five zones namely;
 - a) North Zone headquarter at Delhi
 - b) West Zone headquarter at Mumbai
 - c) South Zone headquarter at Chennai
 - d) East Zone headquarter at Kolkata and
 - e) North East Zone headquarter at Guwahati (Article 33 modified)
- iii) The Zonal Committee shall open an account in any scheduled bank with local address, at the place of Zonal Head quarter, in the name of Association of Radio & Television Engineering Employees(ARTEE) with name of the Zone. The account under any two out of three system shall be operated by VP and any two among the AGS(two)/JS(three) as decided by the Zonal Vice President(Old Article 102 modified)

14. Zonal Council:

- i. There shall be a Zonal Council under the chairman ship of Vice-President (Zone). This will consist of the members of the particular Zonal Committee and the State Secretaries of the Zone.
- ii. The Council shall meet desirably once in every year.

15. Election, Duties and Power of Vice President (Zone):

- i) Zonal Vice-President shall be the member of the Association and member of the Central Committee, Central Working Committee and Central Council.(Old Article 34 & 35 modified)
- ii) He/She shall be posted in any office at the respective Zonal headquarters (Delhi/ Mumbai/ Chennai/ Kolkata/ Guwahati) at the time of filing of nomination.
- iii) a)He/She shall be elected by the members working in AIR&TV units in the respective Zone.
- b) In the absence of the Vice-President, AGS (AIR/TV) will look after the duties of Vice President (as decided by VP) in addition to his own duties.
- c) If the post falls vacant due to any reasons, the President shall have the power to nominate the AGS (AIR/TV), to perform the duties of zonal Vice-President, in addition to his duties.
- iv) He/She shall hold office for two years or till next Vice-President is elected (Old Article 34 modified).
- v) The Vice-President (Zonal) shall maintain a close link between Central Office & State, DMC and units of his/her zone. (Old Article 35 modified).
- vi) He/She shall convene the Zonal Convention of units with the prior approval of Central Executive and preside over the zonal conference and shall convey the resolutions passed in such conference to the Central Council for necessary action.(Old Article 35 modified).
- vii) He/She shall pass on instructions of the Central Council/Central Executive to the units and shall work for the implementation of the same. (Old Article 35 modified).
- viii) He/She shall supervise and guide the units in his/her zone in their management and difficulties. (Old Article 35 modified).
- ix) He/She will be authorised to represent to the authorities for the grievances and cause of the members of his/her zone. (Old Article 35)
- x) He/She will have to take prior approval from the Central Executive before initiating any direct agitational programme. (Old Article 35 modified).
- xi) He/She shall be answerable to the Central Executive.(New Article)

16. Election, Duties and Power of Assistant General Secretary:

- i) There will be ten Assistant General Secretaries- two from each Zone, one each for either media AIR and TV, elected by the respective media units of the respective zone. (Old Article 52 modified).
- ii) A member working in any unit of AIR media in the particular zone can contest for the post of Assistant General Secretary (AIR) in Zonal office. Similarly a member working in any unit of TV media in the particular zone can contest for the post of Assistant General Secretary (TV) in Zonal office. (New Article)

- iii) The members working in the O/o the Chief Engineer [R&D, STI(T) & RSTI(T)] shall be considered to be working in AIR media for the purpose of election.(New Article)
- iv) The Assistant General Secretary shall assist the Vice President (Zonal) in performing his/her duties and maintain the necessary records, data and accounts for his/her media units in his/her region. (Old Article 53 modified)
- v) In the absence of Vice-President (Zonal), Assistant General Secretary (AIR) shall perform the powers and functions of the Vice President in addition to his/her normal duties. (Old Article 53 modified)
- vi) In the absence of AGS(AIR), his duties shall be performed by AGS(TV) in addition to his normal duties and vice versa.
- vii) If the post of AGS (AIR or TV) falls vacant due to any reason, the President shall have the power to assign the duties of the vacant post of AGS(AIR) to AGS (TV) in addition to his normal duties and vice versa.
- viii) The Assistant General Secretary will be the member of the Association and a member of the Central Working Committee and Central Committee and he/she shall hold office for two years or till new Assistant General Secretary is elected . (Old Article 52 modified)

17. Election, Duties and Power of Joint Secretary (Zone):

- i) There shall be three Joint Secretaries at each Zonal Office, one from the Cadre of Helper, one from Technician/Senior Technician and one from Engineering Assistant/Senior Engineering Assistant.(Old Article 55).
- ii) Joint Secretaries of cadres will be the members of the Association and will be elected by every member irrespective of his or her cadre in both media in the particular zone.(Old Article 56 modified)
- iii) If the post falls vacant due to any reasons, the President shall have the power to nominate a new Joint Secretary from among the members of the respective cadre, on the recommendation of the respective zonal Vice-President.
- iv) They shall be in office for two years or till new Joint Secretaries are elected. (Old Article 57).
- iv) They shall be the member of the Central Committee and Central Working Committee.(Old Article 58 modified).
- v) The Joint Secretary shall assist the Vice-President (Zonal) as desired by him/her and perform all duties assigned to them (Old Article 61).
- vi) Candidates for the post of Joint Secretary (SEA/EA, Sr.Tech /Tech and Helper) should be posted at any office at the Zonal headquarter at the time of filing nomination.(New Article)

18. Election, Duties and Power of Assistant Secretary(Organising):

- i) One Assistant Secretary shall be nominated from among the members of the respective zone by the President on the recommendation of the Zonal Committee to assist him/her in the organisational work.(Old Article 59 modified)

ii) The Assistant Secretary (Organising) shall be an office bearer of the Association and a member of the Central Committee and Zonal Committee.(New Article)

19. Election, Duties and Power of Assistant Secretary (Publicity):

i) One Assistant Secretary shall be nominated from among the members of the respective zone by the President on the recommendation of the Zonal Committee to assist him/her in the publicity work (Old Article 59 modified).

ii) The Assistant Secretary (Publicity) shall be an office bearer of the Association and a member of the Central Committee and Zonal Committee.(New Article)

20. Central Executive

i) There shall be a Central Executive at Delhi, under the chairmanship of President. This will consist of President, Vice President(AIR), Vice President(TV), General Secretary, Additional General Secretary, Treasurer and four Secretaries (one each from AE, SEA/EA, Sr.Tech/Tech and Helper). (New Article)

ii) The Central Executive shall be responsible for the day-to-day activities of the Association.(New Article)

iii) Central Executive shall supervise the implementation of decision taken in the Central Council, Central Working Committee and Central Committee meetings. (New Article).

21. Election, Powers & Duties of President:

i) The President will be member of the Association and shall be elected by the members and will hold the office for two years or till the new President is elected.(Old Article 25)

ii) The outgoing President will nominate any member of the Association as Returning Officer six months before the expiry of the term of the Central Working Committee to hold the election for the incoming Central Working Committee to be filled through election as per election byelaws. (Old Article 26modified).

iii) The President will have the power to convene himself or through the General Secretary, the meeting of the Central Committee, Central Working Committee, Central Council or Central Executive of the Association.(Old Article 27 modified).

iv) The President shall be member of the Central Committee, Central Working Committee, Central Council and Central Executive of the Association and will preside over such meeting where he/she will explain the policies and programme of the Association previously discussed and approved by the Central Executive.(Old Article 28 modified).

v) The President have the power to nominate the following office bearers of the Association as per the Articles mentioned:

a) Editor Filament (Article 31)

b) Website Administrator (Article 32)

c) Member National Council (Article 33)

d) Member Departmental council (Article 34)

e) Member Office Council (Article 35)

f) Assistant Secretaries in Zonal committees (Article 18&19)

g) Organising &Publicity Secretary in State committees (Articles 11&12)

h) DMC Coordinators [Article 8(i)]

i) Any other vacant post of CWC.

vi) The President shall have the power to suspend or expel any member of the Central Council, Central Working Committee or Central Committee on the recommendation of the Central Council, which has to be ratified by the Central Working Committee as per Article 37(b). (Old Article 29 modified).

vii) After the suspension or expulsion of such member of Central Council, Central Working Committee or Central Committee, such vacancy shall be filled from the members of the Central Council, Central Working Committee or Central Committee as the case may be for the remaining term. (Old Article 29)

viii) The President shall supervise the work of Central Council. He/She along with the Central Council shall be answerable to the Central Working Committee and Central Committee for all matters.(Old Article 30 modified).

ix) Any expenditure incurred by General Secretary shall be ratified by the President.(Old Article 44 modified)

x) President shall have the power to sanction any expenditure more than Rs 1000/- incurred by the General Secretary for the cause of the Association.(Old Article 44 modified)

xi) Any expenditure above Rs 5000/- incurred by any member shall be sanctioned by President & General Secretary but such expenditure has to be ratified by the Central Council in its next meeting.(Old Article 44 modified).

xii) The President shall be the Publisher of “**FILAMENT**” the newsletter of the Association.(Old Article 109)

xiii) The President shall be the publisher of the website www.arteeindia.org and he/she along with General Secretary and website Administrator shall be responsible for the updating of the site.(New Article)

xiv) He/She shall be answerable to the Central Executive, Central Council, Central Working Committee and Central Committee of the Association.(New Article)

xv) Asstt. Returning Officers.

There will be Seven AROs two will selected by R.O. and other five will be one from each zone. These AROs from zones will be called ZARO. ZARO will be nominated by President on the recommendations of respective zonal committees. If recommendations of Zonal Committee are not acceptable to President he can ask Zonal Body to suggest any other name but he has to cite a reason for that (new).

These ZAROs will seal their Specimen signatures in the presence of a witness, which will be kept with Returning Officer.

These ZAROs will provide ink signatures similar to their specimen on the ballots papers being sent to their zones in their presence.

Ballot papers of respective zones will be verified with specimen signatures of respective ZAROs.

These ZAROs will also be present at the time of counting and recounting of their respective zones.

These ZAROs will also certify the election process which is conducted in their presence and will have no right to initiate legal proceedings or to approach any statutory authority.

(22) Emergency Powers of President (amended) :

ii) The President shall have the power to extend the tenure of the Central Working Committee incase it is not possible to conduct the election in the prescribed time limit **only (deleted)** due to Natural **or (deleted) (new)**, National calamities **(new) or any extraordinary situation arises within the association, in the department or in the media as a whole.** On such event the tenure can be extended by six month only by citing the reasons for extension, with the approval of the Central Council.

23. Election Powers-and Duties of Vice-Presidents

i) The Vice-President will be the member of the Association.

ii) There shall be two Vice-presidents in the Central office, one to look after AIR affairs; one to look after TV affairs (Old Article 32 modified).

iii) Vice-president (AIR) will be a candidate from AIR and elected by members of AIR units. (Old Article 33)

iv) Vice-president (TV) will be a candidate from TV and elected by members of TV units.(Old Article 33)

v) They will hold the post for a term of two years or till new VP (AIR/TV) is elected.

vi) He/She will be member of the Central Committee, Central Working Committee, Central Council & central Executive.

vii) The members working in the O/o the Chief Engineer [R&D, STI(T) & RSTI(T)] shall be considered to be working in AIR media for the purpose of election.(New Article)

viii) In the absence of President, either Vice-President (AIR) or Vice-President (TV) as decided by the Central Council shall perform all the duties of the President in addition to his/her duties.(Old Article 36 modified)

ix) If the post of President falls vacant due to any reasons, the Vice-President (AIR)/(TV), with the approval of the Central Council, shall act as President for the remaining term of his/her predecessor in addition to his/her normal duties.(Old Article 36 modified)

x) In the absence of VP(AIR), his duties shall be performed by VP(TV) in addition to his normal duties and vice versa.(New Article)

xi) If the post of VP (AIR or TV) falls vacant due to any reason, the President shall have the power to assign the duties of the vacant post of VP(AIR) to VP (TV) in addition to his normal duties and vice versa, with the approval of Central Council.(New article).

24. Election Powers and Duties of General Secretary :

- i. The General Secretary will be the member of Association and shall be elected by the members.(Old Article 39)
- ii. The General Secretary will hold the Office normally for two years or till the next General Secretary is elected.(Old Article 40).
- iii. The General Secretary will be the Secretary of the Central Committee, Central Working Committee, Central Council and Central Executive.(Old Article 41 (modified))
- iv. He/She shall be the Chief Executive Officer of the Association and shall exercise such control and perform all such duties as may be proper to his/her office and shall take all such actions as consistent with the aims and objects of the Association. He/She will carry out all decisions and work within the broad framework of policy laid down and mandate given by Central Committee/Central Working Committee/Central Council.(Old Article 41 modified).
- v. He/She shall be answerable to the Central Executive, Central Council, Central Working Committee and Central Committee of the Association.(Old Article 42 modified)
- vi. He/She shall arrange all meetings and functions of the Association.(Old Article 43).
- vii. General Secretary shall have the power to invite a maximum of ten Special Invitees (without voting power) to the meeting of the Central Committee. (New Article).
- viii. He/She shall prepare in the beginning of each annual CWC meeting, annual report of the working of the Association including statement of annual account together with balance sheets for the previous year and shall circulate the same to the members of Central Working Committee.(Old Article 43).
- ix. He/She shall prepare the report of the activities of the Association for the period in between previous National Convention and the national Convention in session and shall circulate the same to the members of Central Committee.(New Article)
- x. He/She shall prepare the annual budget estimate in consultation with the members of the Central Executive and submit them to the first meeting of each financial year of the Central Executive for its approval.(Old Article 43 modified)
- xi. He/She shall have the power to spend not more than Rs. 1000/- without the prior approval of the President. Any expenditure so incurred shall however have to be ratified by the President at the earliest. While the General Secretary is competent to accord sanction to any expenditure to be incurred by any member or Office Bearer including the President subject to a maximum limit of Rs 5000/- per member, he has to obtain sanction from the President to any expenditure more than Rs 1000/- by himself for the cause of the Association. Any expenditure above Rs 5000/- , by any member shall be sanctioned by President & General Secretary but such expenditure has to be ratified by the Central Council in its next meeting.(Old Article 44 modified).
- xii. He/She shall have the power to enroll a member to the Association as per Article 3(ii). He/She has the power to reject the applications by intimating the reasons to the applicant.(New Article along with Old Article 4).
- xiii. He/She shall have the power to suspend or expel any member of the Association as per Article 37 (a).(Old Article 96 modified)

25. Election, Powers and Duties of Additional General Secretary:

- i. Additional General Secretary will be the member of the Association and will be elected by the members.(Old Article 45)
- ii. For the post of Additional General Secretary, candidate should be posted in any office at Delhi at the time of filing nomination for election.(New Article).
- iii. He/She shall be in office for two years or till a new Additional General Secretary is elected.(Old Article 46)
- iv. He/She shall be the member of the Central Executive, Central Council, Central Working Committee and Central Committee.(Old Article 48 modified)
- v. He/She shall assist the General Secretary as desired by him/her and perform all other duties assigned to him/her by the General Secretary.(Old Article 49 modified).
- vi. In the absence of General Secretary, the Additional General Secretary shall perform all the duties of General Secretary in addition to his/her own duties.(Old Article 50 modified)
- vii. If the post of General Secretary falls vacant due to any reasons, the President shall have the power to assign the duties of the vacant post of GS to Additional GS with the approval of Central Council.(new article).
- viii. He/She will be responsible for all organizing and publicity works of the Association in consultation with the General Secretary.(Old Article 51).

26. Election, Powers and Duties of Secretaries: (New)

- i. Secretary (one each from the cadres of AE, SEA/EA, Senior Technician/Technician, Helper) will be the member of the Association and will be elected from the members irrespective of their cadre and media. (Old Article 56 modified)
- ii. He/She shall hold the office for a term of two years or till new Secretary (of respective cadre) is elected.(New Article)
- iii. For the post of Secretary (AE, SEA/EA, Sr.Tech/Tech, Helper) the candidate should be from the AE, SEA/EA, Sr.Tech/Tech, Helper cadre respectively. (Old Article 60 modified)
- iv. For the post of Secretary, candidate should be posted in any office at Delhi at the time of filing nomination for election.(New Article)
- v. He shall be member of Central Executive, Central Council, Central Working Committee and Central Committee.(Old Article 60 modified)
- vi. He shall be responsible for all matters related to the particular cadre, which have to be taken up with the authorities, in consultation with the General Secretary and he will maintain full data of members of the respective cadre of the AIR & Doordarshan.(New Article).
- vii. In the absence of Additional General Secretary, the Secretary (AE, SEA/EA, Sr.Tech/Tech, Helper as decided by Central executive) shall perform all the duties of Additional General Secretary in addition to his/her own duties.(New Article)
- viii. If the post of Additional General Secretary falls vacant due to any reasons, the President shall have the power to assign the duties of the vacant post of Addl.GS to any of the Secretaries in addition to his normal duties, with the approval of Central Executive.(New Article)

ix. If any post of Secretary falls vacant, the President shall have the power to nominate any member of the Association from the respective cadre, working at Delhi, to perform the duties of the Secretary for the remaining term with the approval of the Central Executive.(New article)

27. Election Powers and duties of Treasurer:

i. Treasurer will be member of the Association and will be elected by the members of the Association and will hold the office for two years or till the next treasurer is elected.(Old Article 62)

ii. For the post of Treasurer, candidate should be posted in any office at Delhi at the time of filing nomination for election.(New Article)

iii. He/She shall be in charge of all the funds and financial affairs of the Association and shall hand over the charge to his/her successor. (Old Article 63 modified)

iv. He/She shall be responsible to maintain the account books and get them audited every year. Accounts should be kept on proper double entry system with variable items of income and expenditure shown under different heads of income and expenditure.(Old Article 64 modified)

v. At the end of the financial year the following documents should be prepared:-

(a) Income and Expenditure account.

(b) Balance Sheet showing assets and liabilities of the Association.(Old Article 65)

vi. He/She shall prepare the annual balance sheet of the financial matters in consultation with the General Secretary.(Old Article 66)

vii. He/She shall also assist General Secretary in the preparation of the budget for the next year.(Old Article 67)

viii. He/She will open an account in any scheduled bank of India, in consultation with Central Executive, in the name of Association of Radio and Television Engineering Employees.(Old Article 68 modified)

ix. He/She will be responsible for all cash receipts issued on behalf of the Association and deposits in the name of Association in Government Securities, Nationalised Banks and Public Sector Financial institutions. (Old Article 69)

x. Treasurer shall enter the name of the person applied for membership in the enrolment register of the Association and issue the receipt/LM card with the approval of General Secretary as per Article 3.(Old Article 4 modified)

xi. He/She shall be the member of Central Executive, Central Council, Central Working committee and Central Committee.(Old Article 70 modified)

28. Central Council: (New)

i. There shall be Central Council with Headquarter at Delhi under the chairmanship of President. This will consists of President, Vice President (AIR), Vice President (TV), General Secretary, Additional General Secretary, Treasurer, 4 Secretaries (one each for AE, SEA/EA, Sr.Tech/Tech, Helper) and Zonal Vice Presidents (North/West/South/East/North East). (New Article)

- ii) The Central Council shall decide all matters on the management of the Association, lay down the broad outlines, supervise the interest of the Association and intervene in controversial issues.(Old Article 11 modified)
- iii) The members of the Central Council shall have the power to approach President for suspension or dismissal of any office bearer of the Association.(Old Article 12 modified).
- iv) The meetings of the Central Council shall be held at least once in every six months.(New Article)
- v) The Central Council shall have power to sanction any expenditure. (Old Article 14 modified)
- vi) All the arrangements for the general meeting of the Central Council will be done by the General Secretary (old Article 21 modified).
- vii) The President the Vice-President(AIR/TV) or the General Secretary as the case may be can call emergency meeting of the Central Council on the request of one third of the members of Central Council (old Article 22 modified).

29. Central Working Committee:

- i) There shall be a Central Working Committee, under the chairmanship of President. This will consists of members of the Central Council, AGS (AIR) of all zones, AGS(TV) of all zones, Joint Secretaries (SEA/EA, Sr.Tech/Tech, Helper) of all zones and State Secretaries of all states. (Old Article 24 modified).
- ii) The immediate past President & General Secretary shall be the members of the Central Working Committee.(Old Article 118)
- iii) Editor Filament, Website Administrator and the Association representatives in Office Councils, Departmental Council and National Council will be ex-officio members of the Central Working Committee. (Old Article 24 modified)
- iv) The Returning Officer shall be ex-officio member of CWC till he/she holds the charge of post. (Old Article 24 modified).
- v) The tenure of Central Working Committee will be normally of 2 years which may be extended for a period of not more than six months by the President with the approval of the Central Council (Old Article 18 modified).
- vi) The Central Working Committee shall decide all policy matters pertaining to the Association.
- vii) The Central Working Committee shall be the sole authority for the interpretation of the Memorandum, and Rules and Regulations. The decision of the Central Working Committee upon the question of interpretations shall be final and binding upon all members.(Old Article 16 modified)
- viii) Members of the Central Working Committee have the power to open any units or recommend to the President for the suspension of any units. Members of the expelled unit shall have no claim on any subscription whatsoever paid by him/her prior to the expulsion of the unit from the Association.(old Article 13 modified)

ix) The General Meeting of the Central Working Committee will be held desirably once in a year.(old Article 20 modified).

x) All the arrangements for the general meeting of the Central Working Committee will be done by the General Secretary. (Old Article 21 modified).

xi) The President, Vice-President(AIR/TV) or the General Secretary as the case may be can call emergency meeting of the Central Working Committee on the request of one third of the members of Central Working Committee (old Article 22 modified).

30. Appointment, Powers and Duties of Returning Officer:

1. He/She will be a member of the Association and shall be nominated by the outgoing President to hold the election for the incoming Central Working Committee as per the Election Bye-laws (Old Article 26).

2. Immediately after nomination by the President, Returning Officer (RO) will open a separate Post Box or Post Bag at the GPO, Delhi for receiving the nominations, ballots and other communications (New Article).

3. Within a week of his nomination he/she will notify the detailed schedule of the election (in consultation with the President) including the election byelaws & nomination form, which will be published in Filament (News Letter) and Website (New Article).

4. R.O. will keep the ballot box at a safer place for putting the ballots by individuals or for the ballots received through post. Before putting these ballots in the box, RO will seal the box properly in the presence of not less than three contestants (New Article).

5. He/She shall be ex-officio member of the Central Working Committee and Central Committee after the nomination and shall continue to hold the post for a maximum period of six months after the date of declaration of result (old Article 24 modified) .

6. He/she shall have the power to select a maximum of three members from the Association who do not hold any post in the Association, to assist him in the process of the Election (New Article).

7. He/She shall advise the President to depute necessary volunteers (preferably members of the Association neither office bearers nor the relatives of candidates) for the purpose of counting of votes on the day of Counting (New Article).

31. Appointment, Powers and Duties of Editor:

i) Editor shall be a member of the Association nominated by the President on the recommendation of the Central Executive.(Old Article 73 modified).

ii) He/She shall be member of the Central Working Committee and Central Committee.(Old Article 74 modified)

iii) Editor shall be in charge of all works connected with the compiling, editing, printing and dispatching of the monthly newsletter FILAMENT. However the matter for publication in Filament is the responsibility of the Central Executive.(Old Article 75 modified)

32. Appointment, Powers and Duties of Website Administrator: (New)

i) Website Administrator shall be a member of the Association nominated by the President on the recommendation of the Central Executive.(New Article)

ii) He/She shall be member of the Central Working Committee and Central Committee.(New Article)

iii) He/She shall be in charge of all works connected with the compiling, editing, and uploading of the matters in the website of Association, www.arteeindia.org, in consultation with President and General Secretary.(New Article)

33. Appointment, Powers and Duties of National Council Member:

i) The National Council is the highest redressal body for the Central Government employees (under the JCM scheme) under the chairmanship of the Cabinet Secretary, Government of India. This Council consists one representative of employees from every Ministry including the Ministry of Information & Broadcasting. ARTEE, being the largest employees Association under the Ministry of I & B shall have the possibility of getting the representation in the JCM.

ii) The member representing the Association in the National Council (JCM) shall be nominated by the President on the recommendation of the Central Executive.(New Article)

iii) He/She shall be member of the Central Working Committee and Central Committee.(New Article)

iv) He/She shall be responsible for taking up the issues related to the welfare of the staff members of the Association in the National Council (JCM) in consultation with the President and General Secretary.

34. Appointment, Powers and Duties of Departmental Council Member:

i) There will be three members representing the Association in the Departmental Council under the chairmanship of the Secretary, Ministry of Information & Broadcasting).(New Article)

ii) The member representing the Association in the Departmental Council (under JCM scheme) shall be nominated by the President on the recommendation of the Central Executive.(New Article)

iii) He/She shall be member of the Central Working Committee and Central Committee.(New Article).

iv) He/She shall be responsible for taking up the issues related to the welfare of the staff members of the Association, in the Departmental Council (of the Secretary, Ministry of I&B), in consultation with the President and General Secretary.(New Article).

35. Appointment, Powers and Duties of Office Council Member:

i) There will be two members; one for the Office Council under the chairmanship of Director General, All India Radio and the other for the Office Council under the chairmanship of Director General, Doordarshan.(New Article)

ii) The member representing the Association in the Office Councils (under JCM scheme) of both DG,AIR & DG, Doordarshan shall be nominated by President on the recommendation of the Central Executive.(New Article)

iii) He/She shall be member of the Central Working Committee and Central Committee.(New Article)

iv) He/She shall be responsible for taking up the issues related to the welfare of the staff members of the Association, in the respective Office Council (of the Director General, All India Radio/ Doordarshan), in consultation with the President and General Secretary.(New Article)

36. Central Committee:

- i. There shall be a Central Committee, under the chairmanship of President. This will consist of members of the Central Working Committee, Assistant Secretaries of Zonal Committees, Organising & Publicity Secretaries of the States, DMC Coordinators and 92 representatives from AIR & TV (DDK/PGF/PPC) stations recommended by the respective State Secretaries. (Out of this 92, One each from the states of Andaman & Nicobar, Arunachal Pradesh, Goa, Haryana, Himachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura. Three each from the states of Assam, Chhattisgarh, Delhi, Jammu & Kashmir, Jharkhand, Punjab & Chandigarh and Uttaranchal. Five each from the states of Andhra Pradesh, Bihar, Gujarat, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Orissa, Rajasthan, Tamilnadu & Pondicherry, Uttar Pradesh and West Bengal)). (Old Article 24 modified)
- ii. General Secretary shall have the power to invite a maximum of ten Special Invitees (without voting power) to the meeting of the Central Committee. (New Article).
- iii. The members of Central Committee shall have power to abridge, extend any Articles, articles of by-laws of the Association by a minimum of two third majority. (Old Article 15).
- iv. The General Meeting of the Central Committee shall be known as the **National Convention** and shall be held at least once in every two years.(old Article 20 & 89 modified).
- v. All the arrangements for the general meeting of the Central Committee will be done by the General Secretary or by the Convention Committee with the approval of the General Secretary. (Old Article 21 modified).
- vi. The President, Vice-President(AIR) or the General Secretary as the case may be can call emergency meeting of the Central Committee on the request of one third of the members of Central Committee (old Article 22 modified).
- vii. The notice for convening the meeting of the Central Committee (National Convention) along with the draft agenda shall be communicated to all the units of Association at least 6 weeks prior to the holding of the meeting (Convention) by the General Secretary or the Convener of the committee as the case may be.(New Article)
- viii. If on any particular occasion Central Council resolves that it is not possible to convene the bi-Annual Conference (National Convention), it shall proceed to convene Central Working Committee Meeting by giving one month's clear notice directly to all Central Working Committee members of the Association. Within 14 days of holding the bi-Annual Conference or the Central Working Committee Meeting, as the case may be, a list of proceedings as required in clause 4 of the Societies Registration Act, of 1860 shall be filed with Registrar.(Old Article 90 modified)

ix. The President, Vice-President(AIR/TV) or the General Secretary as the case may be will preside over such bi-annual Central Committee Meeting (National Convention) or Central Working Committee Meeting and he/she will have power to suspend any member or person who disregards the order of the Chair.(Old Article 91modified).

x. The member admitted therein according to the Articles and regulations must have paid subscription and has not resigned. No person shall be entitled to vote or to be counted as a member whose subscription at the time shall have been in arrears.(Old Article 92).

37. Procedure on Suspension or Expulsion:

a) Ordinary member:

i) If a member of the Association in any unit acts against the interest of the Association directly or indirectly, the Unit Secretary shall call the explanation from the member concerned within a time frame of one week. If the Unit committee is not satisfied with the reply, the Unit Secretary shall refer the case with all necessary documents, including the reply from the member, to the General secretary for further action.(Old Article 96 modified)

ii) The General Secretary shall send to the member effected, a list of charges against him in writing and full 30 days time will be allowed to such person to explain the charges and to prove his innocence. (Old Article 96)

iii) If the General Secretary considers the explanation inadequate, he/she shall inform the member of this fact and announce such decision as he/she consider fit. The decision of the General Secretary shall be final. (Old Article 96 modified)

b) Central Committee Member:

i) The President shall have the power to suspend a member of the Central Committee of the Association if he/she acts against the interest of the Association or for anti-Association activities, on the recommendation of the Central Council.(Old Article 29 modified)

ii) The President shall issue a show-cause notice to the suspended member and ask him/her to submit his/her reply within a month.(Old Article 29 modified)

iii) If the Central Council finds the reply from the suspended member satisfactory, it may recommend to the President for the revocation of the suspension. (New Article)

iv) If the Central Council finds the reply from the suspended member not satisfactory, it may recommend to the President for the expulsion of the member from the Central Committee. The expulsion of the member has to be ratified by the Central Working Committee in its next meeting.(Old Article 29 modified).

38. No Confidence Motion: (Old Articles 99&100 modified)

i) At least 1/3rd of the members of the Central Council should request in writing to the General secretary to call an urgent meeting of the Central Council to discuss the no confidence motion against the President of the Association.

ii) The meeting of the Central Council shall take place within a time period of two weeks of such a request.

iii) The Central Council shall take the decision with the majority of 2/3rd of the members present, after allowing due opportunity to the President to explain his/her position in the same meeting of the council.

iv) If the President does not present him/her self physically or in writing in the meeting, the Central Council shall take the ex-party decision.

v) The decision of the Central Council has to be ratified by the Central Working Committee in its next meeting.

39. Financial Year:

The Financial year of the Association shall be from 1st April to 31st March.(Old Article 103 modified)

40. Funds:

i) The fees for subscription, readmission, non-refundable election fees or donations received shall be the General funds of the Association.[Old Article 104.(I) modified]

ii) The Central Council shall allot the funds of the Association to various level Committees from time to time and such allocation shall remain in force till it is revised.(Old Article 104. (II) modified)

iii) The allocation for various level committees are as follows: (New Article) Zonal Committee: Rs.5000/-per annum State Committee : Rs.1000/-per annum

iv) The funds of the Association shall be deposited in a scheduled bank of India (to be decided by the Central Council) where an account shall be kept under the heading Association of Radio and Television Engineering Employees and this will be operated by the Treasurer of the Association as per procedure laid down under article 41.(Old Article 105 modified)

v) The funds received from the Life Members on account of their life membership fee shall be invested in Government Securities, Nationalized Bank and Public Sector Financial Institutions. No part of Life Membership fee of existing members shall be spent. Only interest accruing on these investments may be used for the Association's day-to-day work. In case of acute financial emergency, five percent of the total amount of the existing life membership fund may be raised as a loan to be repaid within one year. This decision shall be taken by the Central Council. (Old Article 119 modified).

vi) Life Membership fee of the non-existing members may be utilized only in cases of exigencies for the following purposes: (New Article)

a. To meet the expenditure for conducting ARTEE Election

b. To meet the expenditure on legal cases

c. For the expenditure on the publication of FILAMENT.

d. To acquire any fixed assets for the Association,

vii) If President, General Secretary or Treasurer resigns or is made to resign and new person's is/are appointed/elected the change should be communicated to the bank authorities along with abstracts of the minutes of the meeting of Central Council or Central Executive wherein such decision was taken.(Old Article 106 modified).

41. Cheques:

At the Central Office, all cheques on behalf of the Association shall be signed by any two of President, General Secretary and Treasurer. At the zonal offices (Kolkata, Mumbai, Chennai, Delhi and Guwahati) all cheques on behalf of the Association shall be signed by VP along with any one among the AGS(two)/JS(three) as per Article 13(iii). At state offices all the cheques shall be signed by State Secretary along with any one from Organizing Secretary and Publicity Secretary as decided by State Secretary. At Unit office all cheques shall be signed by Unit Secretary along with any one from Assistant Unit Secretary(ies) and Unit Treasurer as decided by Unit Secretary.(Old Article 102 modified)

42. Audit of Accounts: (Old Article 82 modified)

a) Audit of Accounts of the Association:

i) Audit of accounts of the Association shall be done by an outside agency (*amended*) *i.e.essentially Chartered Accountant/firm* immediately after the completion of every financial year. The President will assign this to a reputed firm (deleted) . (*amended*) *The President in consultation with General Secretary (new) will assign this to a reputed Chartered Accountant/firm. After auditing Treasurer will handover all financial record General Secretary to send it Registrar of Society after Auditing by a Chartered Accountant Firm and get it audited from there.*

ii) The discrepancies observed, if any, during the auditing of accounts shall be settled by General secretary & Treasurer and the final audited report shall be circulated through the Filament and Website.

iii) The Unit/State/Zonal committees shall get the audit of the accounts done, immediately after the completion of every financial year by atleast two persons from among the members of the Association who do not hold any post in the Association and these reports will be send to the General Secretary at the earliest. (New Article).

b) Audit of accounts of Conventions: (New Article)

i) Conventions - below One Lakh Rupees:

The Convener of the Convention Committee shall appoint atleast two persons from among the members of the Association but not holding any post in the Association to audit the accounts of the Convention immediately after the completion of the Convention. The audited report shall be submitted by the Convener to the General Secretary within 30 days of the completion of the Convention.

ii) Conventions - above One Lakh Rupees:

It shall be the responsibility of the Convener of the Convention Committee to get the accounts of the Convention audited by a reputed external auditor and to submit the audited accounts within 60 days of the completion of the Convention to the General Secretary.

43. Quorum:

i) The quorum for all meeting of Central Committee, Central Working Committee, Central Council, Zonal Committee, State Committee, DMC Committee and Unit Committee shall be 1/3rd of the members of these Committees and in case of a fraction occurring there to the number next to that. (Old Article 101 modified)

ii) In case the quorum is not complete, the meeting should be adjourned for half an hour and the members present thereafter will be the quorum of the meeting.(New Article)

44. Legal Proceeding:

i) No member of the Association who considers him/her self harmed by the Association, directly or indirectly, can institute proceeding against any office bearer of the Association without furnishing to the Central Executive a written statement specifying clearly the cause of the complaint. Central Executive there upon shall bring it to the notice of the Central Council whose decision by the majority of votes shall be final. (Old Article 97 modified.)

ii) The Association shall sue and be sued in the name of President who may authorize any member of the Association to initiate legal proceedings in the name of the Association in protection of the interests of the members.(Old Article 98)

ii) The Association shall sue and be sued in the name of President (*new*) **but not before giving Association an opportunity to clarify its position on the issue . President** may authorize any member of the Association to initiate legal proceedings in the name of the Association or against Association.

45. Newsletter:

i) The monthly newsletter of the Association shall be named **FILAMENT** and registered as a newspaper for circulation among members.(Old Article 107.)

ii) Filament shall be published under the guidelines laid down by the Registrar of Newspapers.(Old Article 108).

iii) The President of the Association shall be the publisher of Filament.(Old Article 109).

46. Website:

i) The Association shall maintain a website www.arteeindia.org for providing the necessary information related to the Association and the matters in the interest of its members. (New Article)

ii) The President of the Association along with General Secretary and Website Administrator shall be responsible for the updating of the site.(New Article)

47. By Laws:

The Central Committee may from time to time make, alter, or abridge by laws in accordance with the Rules and regulations by two third majority.(Old Article 110).

48. Seal:

All documents or property required to be sealed with the seal of the Association shall be signed by the General Secretary and at least two other members of the Central Working Committee and only after such signature shall be deemed fully executed.(Old Article 111).

49. Dissolution of the Association:

i. The Association shall not be dissolved unless four fifth of the members entitled to vote shall have expressed wish for such dissolution by their votes delivered in person at a meeting of Central Committee convened for the purpose.(Old Article 112).

ii) In any event of dispute arising among the members in regard to disposal and settlement of the property of the Association after dissolution, any property what so ever shall not be distributed among the Members, but shall be given in charity to any institution or transferred to any Society decided by the Central Committee by the majority of votes and in default thereof the case referred to court to have jurisdiction in the matter.(Old Article 113)

50. Amendment & Interpretation of “Rules and Regulations”:

i) The Alteration or amendment of the Rules and Regulations shall be made by majority of 2/3 votes at the bi-annual meeting of the Central Committee if so required by the members of the Central Committee present even without prior notice. For any amendment to the constitution beyond the session of the Central Committee the following procedure should be followed:---(Old Article 114)

a) Proposals, recommendations for amendment shall be circulated to all the members of Central Committee by Speed post/Registered post/Courier. These should be published in Filament/Website.(Old Article 114(i) modified)

b) The General Secretary shall set in advance the date, at least one month following the circulation, by which time opinion of the Central Committee members on the proposals must reach the head quarters of the Association. (Old Article 114(ii).

c) The covers, superscribed with “Opinion poll on constitution amendments” containing the opinion of the Central Committee members on the proposals shall be opened by President the very next day of the last date of receipt of such opinions in presence of the members of the Central Council and opinion of 2/3 of the total suggestions received be ensured in favour before any amendment be carried out.(Old Article 114(iii) modified).

ii) The Central Working Committee shall be the sole authority for the interpretation of the memorandum and Rules and regulations and the decision of the Central Working Committee upon question or interpretations shall be final and binding upon all members. (Old Article 115 modified).

Different Committees & their Strength

Post	Central Ex.	Central Council	CWC	Central Committee
President	1	1	1	1
V P (AIR)	1	1	1	1
V P (TV)	1	1	1	1
Genl.Secy	1	1	1	1
Addl.GS	1	1	1	1
Treasurer	1	1	1	1
Secretaries	4	4	4	4
V P (Zone)	0	5	5	5
AGS (AIR)	0	0	5	5
AGS (TV)	0	0	5	5
Joint Secy(SEA/EA)	0	0	5	5
J S (S.Tech/ Tech)	0	0	5	5
JS (Helper)	0	0	5	5
Asst.Secy(Org)	0	0	0	5
Asst.Secy(Pub)	0	0	0	5
State Secretary	0	0	30	30
Organising Secy	0	0	0	30
Publicity Secy	0	0	0	30
DMC Coordinator	0	0	0	111
Rep.from AIR/DDK	0	0	0	92
NC Member	0	0	1	1
DC Member	0	0	3	3
DG C Member	0	0	2	2
Editor (Filament)	0	0	1	1
Web Administrator	0	0	1	1
Returning Officer	0	0	1	1
Ex.President	0	0	1	1
Ex.GS	0	0	1	1
Total	10	15	81	354

DMC Coordinators will be as many as DMCs are there (new).

Form-A
ASSOCIATION OF RADIO & TV ENGINEERING EMPLOYEES
Post Box No. 422, New Delhi – 110001
(Registered under Societies Registration Act, 1860)

Enrolment Form-A

To,
The General Secretary,
ARTEE,
New Delhi.

Sir,

I, desire to be enrolled as a member of the ARTEE and shall abide by the Articles, regulations, byelaws of the association. I have paid enrolment fee and annual subscription / life membership fee.

Date :

Signature:

Member’s Biodata

- 1. Name in full :
- 2. Designation :
- 3. Name of Station :
- 4. Date of Joining Department :
- 5. Date of Birth :
- 6. Qualification :
- 7. Permanent Address :
-
- 8. Residential Address :
-

.....
[UNIT SECRETARY]

[GENERAL SECRETARY]

**Association
of
Radio
&
Television
Engineering Employees
(ARTEE)
PART - II
Election Bye-laws**

Election Bye-laws

1. Election should take place every 2 years and no member can hold the same post for more than two successive terms for any elected post.
2. All members desirous of contesting the election to any of the posts notified in the election notification shall apply to Returning officer on the prescribed nomination form (Appendix – III).
3. A member may file nominations for more than one post but shall be permitted to contest for only one post with the following conditions:
 - a) Separate nomination forms shall be used for each post
 - b) Nomination for one post will be free of cost
 - c) A non-refundable fee of Rs.200/- per post shall be paid for nomination on every other post
 - d) The fees shall be deposited only through DD drawn in favour of ARTEE, payable at New Delhi. Cheques will not be accepted.
 - e) Fee shall be paid along with the nomination. In case of filing nomination for more than one post without paying the fee, all the nominations shall be rejected.
4.
 - a) A member working in any unit of AIR/DD media can contest for the posts in Central office except the posts of Additional General Secretary, Treasurer, & Secretaries (AE, SEA/EA, Sr.Tech/Tech, Helper).
 - b) For the posts of Additional General Secretary, Treasurer, & Secretaries (AE, SEA/EA, Sr.Tech/Tech, Helper), candidates should be posted in any office at Delhi at the time of filing nomination for election.
 - c) A member working in any unit of AIR media in the particular zone can contest for the post of Assistant General Secretary (AIR) in Zonal office. Similarly a member working in any unit of Doordarshan media in the particular zone can contest for the post of Assistant General Secretary (TV) in Zonal office.
 - d) For the posts of Zonal Vice-President & Joint Secretary (SEA/EA, Sr. Tech/Tech and Helper), candidates should be posted in any office at the Zonal headquarters (Delhi/ Mumbai/Chennai/ Kolkata/ Guwahati) at the time of filing nomination for election.
 - e) A member working in any unit of AIR/DD media in the place mentioned in bracket in the particular state (at the time of filing nomination for election) can contest for the post of State Secretary for the following states.
 1. Andaman & Nicobar Islands (Port Blair)
 2. Andhra Pradesh (Hyderabad)
 3. Arunachal Pradesh (Itanagar)
 4. Assam (Guwahati)
 5. Bihar (Patna)

6. Chhattisgarh (Raipur)
7. Delhi (Delhi)
8. Goa (Panaji)
9. Gujarat (Ahmedabad)
10. Haryana (Rohtak)
11. Himachal Pradesh (Shimla)
12. Jammu & Kashmir (Srinagar/Jammu)
13. Jharkhand (Ranchi/Jamshedpur)
14. Karnataka (Bangalore)
15. Kerala (Thiruvananthapuram)
16. Madhya Pradesh (Bhopal)
17. Maharashtra (Nagpur)
18. Manipur (Imphal)
19. Meghalaya (Shillong)
20. Mizoram (Aizwal)
21. Nagaland (Kohima)
22. Orissa (Bhubaneswar/ Cuttack)
23. Punjab & Chandigarh (Jalandhar)
24. Rajasthan (Jaipur)
25. Sikkim (Gangtok)
26. Tamil Nadu & Pondicherry (Chennai)
27. Tripura (Agartala)
28. Uttaranchal (Dehradun)
29. Uttar Pradesh (Lucknow)
30. West Bengal (Siliguri)

(NEW) Any other State if formed by Union Govt. of India.

5. VP(AIR), VP(TV), AGS (AIR), AGS (TV) will be elected by the paid up members of the respective media (i.e, AIR or DD)
6. For the posts of VP(AIR) & AGS (AIR) the candidates should be serving in AIR at the time of filing his/her nominations.
7. For the posts of VP(TV) & AGS (TV) the candidates should be serving in Doordarshan at the time of filing his/her nominations.
8. The members working in the O/o the Chief Engineer [R&D, STI(T) & RSTI(T)] shall be considered to be working in AIR media for the purpose of election.
9. For the post of Secretary (AE, SEA/EA, Sr.Tech/Tech and Helper) and Joint Secretary (SEA/EA, Sr.Tech/Tech and Helper) the candidate should be from the respective cadre.
10. For the post of Secretary (AE, SEA/EA, Sr.Tech/Tech and Helper) and Joint Secretary (SEA/EA, Sr.Tech /Tech and Helper) every member irrespective of his or her cadre in both media shall cast his/her vote.

11. No member of the Central working Committee, shall propose or second the nomination of any candidate.

12. Nominations proposed or seconded by the CWC members shall be rejected outrightly.

13. a) A member seeking election to a post shall essentially have to be a paid up member of the Association for the preceding two years from the date of notification of Election. His proposer and seconder shall have to be a paid up member for the preceding one year from the date of notification of Election.

b) If candidate/proposer/seconder are in arrears of subscription, nominations will be declared invalid by R.O.

c) The member seeking election to a post has to give an undertaking that he/she is not a member of any other sister Association of AIR & DD for the same period as mentioned in 13(a).

(amended)13 C The member seeking election has to give an undertaking that he is not a member of any other **cadre based** sister Association/**joint platform where ARTEE is not a constituent** for the period as mentioned in 13(a) otherwise Nomination will be rejected.

d) Nomination will be rejected if he/she has membership in any other Association as mentioned in 13 (c).

(new) 13 (e) Any member who is having any outstanding of any loans from the association for more than one year on last date of nomination, shall be barred to contest ARTEE election at any level. However efforts should be made to settle all pending loans / advances prior to last date of Nominations.

14. a) Withdrawal of nominations shall be duly verified by the Unit Secretary [along with his signature unit secretary will put his rubber stamp giving full details such as Name of the Media Station, Place, Pin code & State].

b) Incase a member remains in contest for more than one post after withdrawal date, all his nominations shall be rejected automatically.

15. In appeals soliciting votes, the candidates and their proposers/supporters shall refrain from commenting on the other candidates in the fray.

(new) 15. (a) Unopposed elected candidate should restrain himself/herself for campaigning in favor of any candidate in the ongoing election.

16. a) The R.O shall send the ballots to unit secretaries with his ink signatures and in turn, at the time of distributing the ballots the unit secretary shall also sign on each ballot paper with ink pen and put his rubber stamp.

b) If ballot papers have not reached any unit 3 weeks before the last date for receiving ballot papers by R.O, the unit secretary will inform telephonically/telegraphically or by fax to the R.O immediately.

c) Accordingly R.O. will send the ballots immediately to the respective unit through speed post/ courier.

17. a) Every paid up member shall have one vote to be exercised for each post. Paid up member means a member who has paid his subscription (AM/LM) upto the date of notification of Election.

b) Every unit secretary shall send a certified list of paid up members to the General Secretary (ARTEE) at least 15 days before the last date for receiving the nomination papers. The General Secretary shall submit a list of Unit wise/ State wise/ Zone wise members to the R.O. at least 7 days before the last date for receiving the nomination papers. The GS shall verify with R.O. that proposer/seconded and candidates are not in arrears of subscription.

(New) [17] C. (i) All Unit Secretaries will send Membership (M) form containing the details of the paid up members posted in their station. These M forms will essentially have Residential Address of Unit Secretary. Ballots will be sent on this address. Voter list shall be finalized by the General Secretary 7 days before the last date of submission of nomination.

(New) (ii) Where less than three members are working, individual members can send their details and ballots will be sent to them directly.

(iii) A draft voter list shall be published in Association's website providing One Month's time for verification and necessary correction by the individual member. The Election shall be conducted on the basis of final electoral list prepared and published by the RO in consultation with GS & Treasurer. Efforts will be made to remove name of Retired/Expired members from Voter List.

c) While certifying the paid up membership, unit secretary has to ensure that LM/AM amount has already reached the Central Headquarter.

18. Members shall mark X in the box against the name of the candidate for whom they cast their votes. After casting their votes they can send the ballots individually or through Unit Secretary (in individual sealed envelop) to R.O.

19. a) The ballot papers must be sent by ordinary post to the RO, ARTEE, Post Box/Post Bag No....., New Delhi.

b) For hand delivery or through Courier the ballot papers may be delivered at _____, New Delhi

(the place is to be decided by RO as per the Constitution).

19.c - RO will provide a Postal address for the purpose of communication and delivery through speed post/ Courier.

19.d - RO will provide an email ID exclusively for use of election.

19.e - Ballots of zones will have different colors and same color envelopes in equal number of Ballots will be dispatched along with Ballots. After Voting Member will seal his/her vote in the envelope and hand over to Unit Secy. or send it directly to R.O.

19.f - In case of hand delivery the Ballots must be properly sealed in the envelop.

19.g- The Ballots received will be verified with the Signatures of Unit Secretary on M Forms.

19h. All Ballot paper should have Hologram to avoid duplicity

20. a) Candidate may send one representative with a letter of authority or be present him/her self if he/she so desires during the counting of votes.

d) The candidates or their representatives attending the counting shall sign as witness to the results declared by R.O.

c) No TA/DA etc. shall be paid to the candidates/representatives, attending the counting.

20 D All arrangements of counting and recounting including security arrangements will be done by President and General Secretary.

21. Once the result of the election for any post is declared by R.O, further request for re-counting should be addressed to the President, **(on the same day) (deleted) within three days** (amended). President along with General Secretary and R.O will make the arrangement for recounting **same day (deleted), within next three days.(amended)** on the same day, if need arises.

b) After declaration of results R.O will seal the ballot box and will keep it under safe custody for another 90 days.

(new) 21 (c) The difference of defeated candidate with the winning candidate must be less than 1% of total casted votes (one Vote Minimum) for the respective post is the minimum condition of recounting.

22. a) All appeals, petitions and election irregularities may be brought to the notice of the R.O in writing within 30 days after the declaration of the result.

b) If need be, R.O. may advise the President to constitute an inquiry committee or other wise stating reasons in detail.

. c) On the recommendation of R.O., President (ARTEE) shall constitute three member inquiry committee including R.O.

d) No TA/DA shall be paid to the petitioner, if the committee calls him/her or representative for evidence.

e) This committee shall submit their report to the President within a time period of one month.

f) The decision of the committee shall be final

23. The jurisdiction for legal disputes in connection with election shall be Delhi only.

(new) 24. Conduct of a Candidate during election should be under observation and use of un parliamentary language with any candidate, President, General Secretary and election team will strictly be restricted. If any untoward incident is reported President on complaint or suo moto can constitute an inquiry committee and on the recommendation of committee, can take preventive action in consultation with General Secretary. The action will be ratified in next Central Council Meeting.

(new) 25. A scanned copy of Nomination/Withdrawal may be sent simultaneously through email on the email ID provided by RO. But Nomination/Withdrawal will be valid only after receiving the hard copy.

(new) 26. A draft Nomination/Withdrawal list will be published on website of Association 5 (five) days prior to last date of Nomination/Withdrawal and if name of candidate is missing he can send the nomination/withdrawal through email/Fax with the proof of sending it earlier.

(new) 27. Nominations/Withdrawals should be signed either by Unit Secretary or any two Members of the Association who are not due for subscription of Association.

(new) 28. All Duplicate ballot papers will essentially have different color and will only be counted after removing original ballots.

(new) 29. If any Unit Secretary/ Assistant U.S. /Treasurer is contesting the election, an impartial Local RO who is member of the Unit will be appointed by Unit Secy and election in that Unit will be conducted by LRO.

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